

**Girl Scouts of Greater Los Angeles
Job Description**

Job Title: Day Camp Unit Leader, El Ranchito Day Camp-Long Beach, CA

Department: Mission Delivery, Program

Reports to: Activities Supervisor

SUMMARY: The Unit Leader (Seasonal) participates in implementation of Girl Scout programming, ensures safety of girls and encourages the success of every girl at camp.

HOW TO APPLY: Please send resume to elranchitocamp@girlscoutsla.org with **Day Camp Unit Leader** in the subject line.

THIS IS A SEASONAL POSITION: Availability June 1- mid August

MINIMUM QUALIFICATIONS:

- Minimum age: 18 years old
- Willingness to promote and encourage the Girl Scout philosophy
- Desire and ability to work with children of different ages, backgrounds, interests
- Serve as a role model for campers and other staff
- Good character, integrity, and adaptability
- Understanding that every situation can be a learning experience
- Ability to work in close proximity with others
- Ability to take initiative to carry out tasks and responsibilities of camp
- Ability to work in a team setting
- Willingness to try new things and be personally challenged
- Willingness to take charge and help motivate others
- Appreciation and respect for all races, cultures, religions, and abilities
- Enthusiasm, creativity, honesty, and patience
- Promptness
- Reliable transportation
- First Aid/CPR certified
- Ability to pass background check upon job offer

ESSENTIAL DUTIES AND RESPONSIBILITIES:

- Attend and actively participate in staff trainings and meetings.
- Serves as a role model to all by demonstrating high standards of personal conduct including punctuality, sportsmanship, sharing chores, and clean up duties
- Lead or teach activities, such as: songs, games, crafts, and science
- Participates in all activities with their group, making camp fun for their campers, teaching skills, providing encouragement and facilitating opportunities of interaction between campers
- Continuously try to make a positive connection with each girl participant and foster connections among the campers
- Ability to recognize and respond to opportunities for problem solving within the camp environment
- Be able to use humor and patience to guide and teach campers
- Responsible for care of all facilities, equipment and supplies
- Administer basic first aid and medications per GSGLA guidelines, document and communicate incidents to the camp director.
- Instruct campers in emergency situations

- Follow camp rules and the guidelines of the Girl Scout organization
- Other duties as assigned



LANGUAGE SKILLS: Ability to effectively present information and respond to questions from groups of volunteers, leaders, and girls and the general public.

MATHEMATICAL SKILLS: Ability to calculate figures and keep accurate records.

REASONING ABILITY: Ability to solve practical problems and deal with a variety of concrete variables in situations where only limited standardization exists. Ability to interpret a variety of instructions furnished in written, oral, diagram, or schedule form.

CERTIFICATES, LICENSES, REGISTRATIONS:

- Current CPR and First Aid certification
- Verification of legal right to work in the United States
- Valid California identification
- Social security card

If you have a valid California Drivers License – proof of valid Automobile Liability Insurance

OTHER QUALIFICATIONS: Weekend work required (training)