





Girl Scouts of Greater Los Angeles

SUMMARY OF RECOGNITIONS FOR ANY ADULT GS VOLUNTEER

**PRESENTED TO: ADULT GIRL SCOUT VOLUNTEERS AT THE TROOP, SERVICE UNIT,
REGIONAL, COUNCIL OR BOARD LEVELS**

Recognition	Criteria	Nomination Procedure	Deadline
Volunteers of the Month	Adult GS Volunteer online recognition for service that supports SU, region, or council	Online nominations are made for web thank you acknowledgement	Last Monday of each Month
GSUSA Numeral Guard 	Combined girl and adult membership years of Girl Scouting in five-year increments	Submit an application with number of girl and adult years as a member to the Service Unit (5-25) or Regional (30+) Award & Recognition Committee	45 days prior to Service Unit Recognition Event for 5-25 Second Friday in December for 30+ at Council Awards Event
GSUSA Years of Service 	Number of years of Active Adult Volunteer Girl Scout Service in five-year intervals	Submit an application with number of years of active adult volunteer service to the Service Unit (5-20) or Regional (25+) Award & Recognition Committee	45 days prior to Service Unit Recognition Event for 5-20 Second Friday in December for 25+ at Council Awards Event
GSUSA Volunteer of Excellence 	Adult Girl Scout Volunteer in a position other than troop leader who has given outstanding service	Submit a nomination form and two letters of endorsement as appropriate for service given, to the Service Unit or Regional Award & Recognition Committee	45 days prior to Service Unit or other appropriate Recognition Event
Girl Scout Community Image Award 	Adult Girl Scout Volunteer who involves Girl Scouts or promotes Girl Scouting in an organization or community outside of Girl Scouts	Submit a nomination form to the Service Unit Award & Recognition Committee	45 days prior to Service Unit or other Appropriate Recognition Event

Volunteers of the Month

Deadline: Last Monday of every month, through the Council Web site

The Volunteers of the Month is an online recognition that can be given to any adult volunteer for an act of service to a service unit, region or the council as a quick, easy, and timely thank you.

Nomination

Anyone who is aware of volunteers who have performed some type of service over the last month may submit the nomination through the Council's Web site,

http://www.girlscoutsla.org/pages/for_volunteers/volunteer_month.html

Recipients' names are posted monthly.

Example of Possible Candidates

- A dad who spent the day loading cases of cookies into cars on delivery day
- A recruiter who held a recruitment event in the local park
- The service unit registrar who registered the service unit on time
- A group of leaders who took their older girl troops to work at a booth at the local "Children's Day"
- The SU treasurer for giving a workshop at the SU Leader meeting to help new leaders set up bank accounts
- A board member who supported a local fund development effort by attending the event and talking to future donors
- An Adult Learning Facilitator who set up all the tables and chairs and arranged for the facility used for the Leaders' Fair

Form of Recognition

The named Volunteers of the Month are listed on the Council Web site monthly. Recipients may be announced by the Service Unit at their monthly meetings or another appropriate event.

Numeral Guard



Deadline: 45 days prior to need, submit to **Service Unit Award & Recognition Committee** or Second Friday in December, to the **LOCAL SERVICE CENTER**

The Numeral Guard recognizes the combined number of years accumulated as a registered member, girl and adult, in 5-year increments. Girl Scouts of Greater Los Angeles recognizes adult members with **30 years or more** as registered Girl Scouts. All others should be recognized at their Service Unit ceremony.

Application

When the award is for less than 30 years, the Service Unit Application and the Order Form must be completed and submitted with payment to the Service Center, 30 days prior to need. This can be done by an individual or by the Service Unit.

When the award is for 30 years or more, the Council Application must be submitted to the Service Center, by the Second Friday in December. This can be done by an individual or by the Service Unit.

The candidate's accumulated number of years, as a registered girl and adult member, may be verified through council and/or service unit records.

Form of Recognition

The Numeral Guard is a number pin in five-year increments that is attached by a chain to the Membership Pin, purchased by the service unit or council depending on the number of years of membership. Numeral Guards for 30 years or more of membership are awarded at the Council Awards Event. Numeral Guards representing 25 years or less are purchased by the service unit, or individual, and may be presented at a Service Unit ceremony.

Years of Service



Deadline: 45 Days Prior to Need, submit to Service Unit Award & Recognition Committee or Second Friday in December to the LOCAL SERVICE CENTER

The Years of Service awards are presented in 5-year increments to candidates active as registered Girl Scout adult members. These pins represent only the years of active service as an adult. Girl Scouts of Greater Los Angeles recognizes adult members with **25 years or more** of active volunteer service. All others should be recognized at their Service Unit ceremony.

Application

When the award is for less than 25 years, the Service Unit Application and the Order Form must be completed and submitted with payment to the Service Center, 30 days prior to need. This can be done by an individual or by the Service Unit.

When the award is for 25 years or more, the Council Application must be submitted to the Service Center, by the Second Friday in December. This can be done by an individual or by the Service Unit.

The candidate's accumulated number of years as an active adult member may be verified through council and/or service unit records.

Form of Recognition

The Years of Service pin is a pewter and blue pin with the number of years of service, in five-year increments, engraved in the middle. It is purchased by the council for candidates with 25 years or more of adult volunteer service, and awarded at the Council Awards Event. Years of Service pins representing 20 years or less are purchased by the Service Unit, or individual, and may be presented at a Service Unit ceremony.

NUMERAL GUARD OR YEARS OF SERVICE
APPLICATION FORM FOR COUNCIL RECIPIENTS

ORDERS DUE TO LOCAL SERVICE CENTER
SECOND FRIDAY IN DECEMBER, BY 5 PM

One form per award per person please. Check one only!

If the person is receiving both awards, please submit one form for each award.

- _____ **Numeral Guard:**
of combined Girl and Adult Years _____
30 years or more (in 5 year increments) will be presented at council ceremony
(5 - 25 years use Service Unit form)
- _____ **Years of Service Pin:**
of Active Adult Years only _____
25 years or more (in 5 year increments) will be presented at council ceremony
(5 - 20 years use Service Unit order form)

Name of Nominee: _____

Address: _____

Years registered as a girl: ____ Years registered as an adult: ____ Total years registered: ____

Name and address to mail pin if different from nominee and if presentation is **NOT** at council ceremony.

Name: _____

Address: _____

Person submitting this form: _____

Phone Number: _____ Date submitted: _____

Region and Service Unit: _____



Volunteer of Excellence
NOMINATION DUE TO SERVICE UNIT MANAGER
45 DAYS BEFORE DATE NEEDED

Description

The Volunteer of Excellence award recognizes those volunteers who have contributed outstanding service while partnering directly with girls in any pathway to implement the Girl Scout Leadership Experience (GSLE) through use of the National Program Portfolio or who have contributed outstanding service in support of the council's mission delivery to girl and adult members.

Criteria

- The nominee is an active, registered adult Girl Scout.
- The nominee has successfully completed a term of service and all requirements for the position.
- The nominee has performed beyond expectations for the position to deliver the GSLE to girls using the National Program Portfolio, or
- The nominee's performance has been beyond the expectations of the position and has supported the council's mission-delivery goals in one or more of the following functional areas: Membership Development/Community Cultivation, Volunteer Relations and Support, Program, Leadership and Governance, Fund Development, and Council Support Service (such as IT, Customer Service, Merchandising).
- The nominee actively recognizes, understands and practices the values of inclusive behavior.

Nomination

A nomination form is completed and submitted to the service unit's award and recognition committee, along with supporting documentation indicating how the nominee meets the criteria. The service unit award and recognition committee reviews the nomination documentation, then approves or denies it.

Examples of Possible Candidates

- A volunteer Program Advisor works over the course of the year with a teen advisory committee of 30 current Girl Scout Seniors and Ambassadors who plan and deliver four performance day camps, using content from the aMuse Journey, targeted to girls in underserved areas of the council. As a result, those areas have a combined total of 210 new Junior girl members and 16 new adult volunteers; 92 percent of the girls at camp also signed up for other opportunities during the year.

Girl Scouts of Greater Los Angeles

VOLUNTEER OF EXCELLENCE NOMINATION FORM
45 DAYS PRIOR TO NEED - SUBMIT TO SERVICE UNIT OR REGIONAL
AWARD & RECOGNITION COMMITTEE AS APPROPRIATE FOR SERVICE GIVEN*
(Submit all required information/letters with nomination form)

Date: _____

NOMINEE (Please print)

Name: _____ Present Girl Scout Position: _____

Mailing Address: _____

Phone: (_____) _____

E-mail: _____

Region and Service Unit: _____

PERSON SUBMITTING NOMINATION FORM (Please print)

Name: _____ Present Girl Scout Position: _____

Mailing Address: _____

Phone: (_____) _____

Email: _____

Region and Service Unit: _____

Nomination should remain a secret from the nominee in case the nomination is not approved. Should this award be approved by the Service Unit Award & Recognition Committee, it will be presented at the Service Unit Award Ceremony. Recipients may be given their letters of endorsement and application. You will be notified of the committee's decision.

Verification by Service Unit Manager or Volunteer Development staff

___ The candidate is a registered volunteer

___ The candidate has completed required training for the position held

Nomination Process

- ❖ **Read the award** profile, fill out **nomination form** and submit with **two supporting letters** detailing the information required.
- ❖ **Make a copy** of nomination form and supporting information to keep
- ❖ **Submit by deadline date**
- ❖ List of nominee's previous awards may be supplied by staff if needed

* If this award is for an individual for service to the region or council you must submit the application to the Regional Award & Recognition Committee by the Second Friday in December.

FOR USE BY AWARD & RECOGNITION COMMITTEE ONLY

___ Endorsed by Committee

___ Nominee invited

___ Person nominating advised

Girl Scouts of Greater Los Angeles

NOMINATION OF _____ BY _____

Please state how this person has accomplished the criteria needed for the Volunteer of Excellence Award. Be as detailed and specific as possible listing qualifications and particular instances. Please be sure your answers support the service needed to qualify for this award. Attach two letters from two additional people supporting this person's nomination.

1. Describe the service rendered and who benefited – Include how the candidate actively recognizes, understands, and practices the values of inclusive behavior.
2. Include how service was significant in at least one of these areas: Membership Development, Community Cultivation, Volunteer Relations and Support, Program, Leadership and Governance, Fund Development, and Council Support Service (such as IT, Customer Service, Merchandising, etc.)
3. Give reasons this service was beyond expectations of position held (outstanding service)

Girl Scout Community Image Award



Deadline: 45 days prior to need, submit to the Service Unit Award & Recognition Committee

The Girl Scout Community Image Award recognizes a Girl Scout volunteer who involves Girl Scouts in other organizations or promotes Girl Scouting in the community.

Criteria for Selection

1. An active adult Girl Scout volunteer who involves or promotes Girl Scouts in the community.
2. A positive image of Girl Scouts in the community results from the promotion of Girls Scouts in another group or agency or the nominee as a Girl Scout, provides outstanding service to other groups or agencies in the community.

Nomination and Approval Procedures

1. An individual or group familiar with the community interaction **submits the nomination form** that documents the Girl Scout-community relationship and describes how it enhances Girl Scouting in the larger community.
2. **Submit one or more endorsement letters** from individuals familiar with what the nominee has accomplished. The letter(s) should be sufficiently detailed to support the award criteria.
3. The Service Unit Award & Recognition Committee reviews the nomination form & the endorsement letter(s) for approval.

Example of Possible Candidates

- An adult Girl Scout volunteer who is a member of the Chamber of Commerce or similar organization that gets Girl Scouts involved in community projects.
- Girl Scout volunteer involved with youth sports that promotes Girl Scout membership along with the sports program.
- Adult Girl Scout volunteer helping Girl Scouts earn Religious Awards which have been developed by their religious organization.

Form of Recognition

The Girl Scout Community Image Award consists of a framed certificate purchased by the service unit and presented at an appropriate event.

GIRL SCOUT COMMUNITY IMAGE AWARD NOMINATION FORM

NOMINATION DUE TO SERVICE UNIT AWARD & RECOGNITION COMMITTEE

DATE PUBLISHED BY YOUR SERVICE UNIT

(Submit all required information/letters with nomination form)

Date:

Date of Presentation:

NOMINEE (Please print)

Name: _____ Present Girl Scout Position:

Mailing Address:

Phone: (_____) _____

E-mail:

Region and Service Unit:

PERSON SUBMITTING NOMINATION FORM (Please print)

Name: _____ Present Girl Scout Position:

Mailing Address:

Phone: (_____) _____

Email:

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Region and Service Unit:

Should this award be approved by the Service Unit Award & Recognition Committee it will be presented at an appropriate event. Recipients may be given their letter(s) of endorsement and nomination. You will be notified of the committee's decision.

Nomination Process

- ❖ **Read the award** profile, fill out **nomination form** and submit with **one or more supporting letters** detailing the information required.
- ❖ **Make a copy** of nomination form and supporting information to keep
- ❖ **Submit by deadline date**
- ❖ List of nominee's previous awards may be supplied by staff if needed

FOR USE BY SU AWARD & RECOGNITION COMMITTEE ONLY

_____ Endorsed by Committee _____ Person nominating advised

NOMINATION OF _____ **BY**

1. What is the role of the volunteer in Girl Scouting?
2. What organizations outside of Girl Scouting is the volunteer involved in? In what capacity?
3. How does the volunteer promote Girl Scouting in the community through working with the other organizations?