

SERVICE UNIT TEAM MEMBER WITH A SPECIAL ASSIGNMENT

(Includes Awards Chair, Secretary, Treasurer, Media Representative,
Special Event Chair, Family Partnership Chair, Other)

CHECKLIST:

Take appropriate training for the position. Take at least one other training and/or workshop opportunity offered by Girl Scouts or community agency.

Date of Training: _____

Title of additional: _____ Date: _____

Confer with the Service Unit Manager and agree on the specifics of the position description. List the major responsibilities.

List activity to meet this goal: _____

Goal met ____ Yes ____ No

List activity to meet this goal: _____

Goal met ____ Yes ____ No

List activity to meet this goal: _____

Goal met ____ Yes ____ No

List activity to meet this goal: _____

Goal met ____ Yes ____ No

Complete and submit appropriate paper work, evaluations and reports within specific time limits.

Time limits met ____ Yes ____ No

Participate in 60% of regular Service Team meetings. _____%

Participate in appropriate meetings of the Service Unit. _____ Yes

Signature: _____ Date: _____

Verified by: _____ (SUM)