

## SERVICE UNIT REGISTRAR AWARD

### CHECKLIST:

Take Registrar training. Take at least one other training and/or workshop opportunity offered by Girl Scouts or a community agency.

Date of Registrar Training: \_\_\_\_\_

Title of additional: \_\_\_\_\_ Date: \_\_\_\_\_

Discuss and agree on the specifics of the position description with the Service Unit Manager

Date: \_\_\_\_\_

Train troop Leaders on registration procedures.

Dates: \_\_\_\_\_

Register Service Unit on time.

Date: \_\_\_\_\_

Maintain Service Unit registrations and transfers.

Entries: \_\_\_\_\_

Participate in setting a realistic membership goal for the Service Unit and make a positive effort to meet it.

The goal number set: \_\_\_\_\_ Number reached: \_\_\_\_\_

Participate in 60% of regular Service Team meetings. \_\_\_\_\_%

Participate in 60% of regular Service Unit Leader meetings. \_\_\_\_\_%

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Verified by: \_\_\_\_\_ (SUM)