

## Volunteer Position Description Troop Consultant

**Term:** October 1 to September 30, re-appointed yearly

**Term Limit:** One year appointment, (term limit: 3 years)

**Appointed by and  
Accountable to:** Service Unit Manager and Mission Delivery Specialist - Membership

**Function:**  
To provide an experienced perspective of the responsibilities, challenges, and duties of troop leaders for designated levels. Attend Service Unit Leader meetings and provide continual support to all leaders. Connecting with new leaders to provide assistance as they begin their leadership process.

**Accountabilities:**

- Help new leaders begin their duties and improve their skills.
- Share new program ideas and resources.
- Evaluate the quality and balance of program in assigned troops.
- Advise the Service Unit Manager of concerns regarding program or leadership.
- Convey GSUSA and GSGLA information to leaders (e.g., money-earning projects, troop progression, practices and procedure, policies Safety-Wise from Volunteer Essentials and the Safety Activity Checkpoints)
- Keep the service team informed of the troop's needs, problems, activities and accomplishments.
- Attend and participate in service team meetings and service unit leaders meetings.
- Support service unit Family Giving goals.
- Attend annual update training.

**Qualifications:**

- Is a registered member of GSUSA.
- Belief in the purpose and philosophy of Girl Scouting.
- Has good organizational, problem solving and human relation skills.
- The ability to motivate and delegate as well as handle multiple tasks.

**Standards of Performance:**

- Performs tasks willingly and effectively.
- Complies with GSUSA & GSGLA policies and procedures.
- Participates in a yearly evaluation with the Service Unit Manager.

As a supportive partner with the Service Unit Team, I agree to fulfill my duties as part of the Troop Consultant(Coach) for the upcoming year.

Name \_\_\_\_\_

Signature \_\_\_\_\_ Date \_\_\_\_\_