



Job Title: Before and After Care Leader, Mariposa
Department: Mission Delivery, Program
Reports To: Camp Director
Location: Altadena
Exemption: Non-Exempt

Job Summary

Participates in implementation of Girl Scout programming, ensures safety of girls and encourages the success of every girl at camp. Helps create and implement the before and after care programs for girls who need supervision outside of traditional camp hours. This position is part time.

Essential Duties and Responsibilities

- Attend and actively participate in staff trainings and meetings.
- Serve as a role model to all by demonstrating high standards of personal conduct including punctuality, sportsmanship, sharing chores, and clean up duties.
- Lead or teach activities, such as: songs, games, crafts, and science.
- Participates in all activities with their group, making camp fun for their campers, teaching skills, providing encouragement and facilitating opportunities of interaction between campers.
- Continuously try to make a positive connection with each girl participant and foster connections among the campers.
- Ability to recognize and respond to opportunities for problem solving within the camp environment.
- Be able to use humor and patience to guide and teach campers.
- Responsible for care of all facilities, equipment and supplies.
- Administer basic first aid and medications per GSGLA guidelines, document and communicate incidents to the camp director.
- Instruct campers in emergency situations.
- Follow camp rules and the guidelines of the Girl Scout organization.
- Other duties as assigned
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Competencies and areas of expertise may include:

Skill, Experience & Education

- Willingness to promote and encourage the Girl Scout philosophy.
- Desire and ability to work with children of different ages, backgrounds, and interests.
- Serve as a role model for campers and other staff.
- Understanding that every situation can be a learning experience.
- Ability to work in close proximity with others.
- Ability to take initiative to carry out tasks and responsibilities of camp.
- Ability to work in a team setting.
- Willingness to try new things and be personally challenged.
- Willingness to take charge and help motivate others.
- Appreciation and respect for all races, cultures, religions, and abilities.
- Enthusiasm, creativity, honesty, and patience.
- Promptness.

- Reliable transportation.
- First Aid/CPR certified.
- Ability to pass background check upon job offer.
- Ability to effectively present information and respond to questions from groups of volunteers, leaders, and girls and the general public.
- Ability to calculate figures and keep accurate records.
- Ability to solve practical problems and deal with a variety of variables while maintaining a high standard of camp safety. Ability to interpret a variety of instructions furnished in written, oral, diagram, or schedule form.
- Current CPR and First Aid certification
- Verification of legal right to work in the United States
 - Valid California identification
 - Social security card
- If you have a valid California Drivers License – proof of valid Automobile Liability Insurance
- Weekend Work Required (training)

DESIRABLE QUALIFICATIONS:

- Knowledge of Girl Scout philosophy, standards, program, and systems.
- Prior experience supervising adults and/or teens.
- Prior experience creating and implementing youth curriculum.
- Experience and demonstrated sensitivity in working with people from various ethnic, religious and economic backgrounds.

Additional Organizational Requirements

- Subscribe to the principles of the Girl Scout Movement.
- Possess a positive attitude with strong work ethic, integrity and honesty.
- Must be flexible, adaptable and willing to thrive in an ever changing/fast-paced environment.
- Develop and maintain sensitivity to employee diversity in the work place.
- Behave in ways that demonstrate respectful treatment of other employees, volunteers and girls.
- Practice pluralism and be inclusive with the services provided.

Physical Requirements

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing the duties of this Job, the employee is regularly required to talk or hear. The employee is frequently required to stand; walk and sit. The employee must occasionally lift and/or move up to 40 pounds. Specific vision abilities required by this job include distance vision, peripheral vision, depth perception and ability to adjust focus.

The noise level in the work environment is usually high.

To apply please send resume to mariposacamp@girlscoutsla.org with "Before and After Care Leader" in the subject line.

Sorry, no calls or walk-ins please