

**Girl Scouts of Greater Los Angeles
Job Description**

Job Title : Unit Leader, Marine Landing Day Camp—Long Beach, CA
Department : Mission Delivery, Program
Reports To : Waterfront Director, Activities Director, Assistant Director and Camp Director

JOB SUMMARY:

Unit Leader participates in the implementation of the GSGLA day camp program at Marine Landing. The Unit Leader is responsible for leading programs and activities as set forth by the Camp Director and Supervisors, as well as facilitating programs within GSGLA safety guidelines. Unit Leader responsibilities include, but are not limited to, creating a positive learning environment in a summer camp setting, supervising and leading campers in activities, delegating tasks to lifeguard/counselors and ensuring the safety of campers at all times.

JOB ACCOUNTABILITIES:

- Willingness to promote and encourage the Girl Scout philosophy.
- Desire and ability to work with youth of different ages, backgrounds, interests and abilities.
- Serve as a role model for campers and other staff, including appropriate behavior, punctuality, and good sportsmanship.
- Attend and actively participate in staff trainings and meetings.
- Lead, teach and delegate activities, including songs, games, crafts, cooking and science projects.
- Develop and implement a boating program that is based on sound educational principles, offers a progression of skills, and is based on the interests and abilities of campers.
- Responsible for care of all facilities, equipment and supplies
- Encourage respect for each other, the facility, equipment, and personal belongings.
- Demonstrate a willingness to try new things and be personally challenged.
- Facilitate opportunities of interaction between campers.
- Uphold safety, follow camp rules and GSGLA guidelines, and ensure that Girl Scouts Safety Activity Checkpoints are being followed.
- Evaluates and reports as requested by administrative staff.
- Must have a positive and professional attitude when participating in health screenings.
- Other duties as assigned

ESSENTIAL QUALIFICATIONS:

To perform this position successfully, an individual must be able to perform each essential duty. The requirements listed below are representative of the knowledge, skill and/or ability required. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

- Minimum age 18 years old.
- Excellent communications skills; ability to effectively convey information to campers, staff, and parents.
- Strong interpersonal skills; ability to recognize and respond to opportunities for problem solving and/or growth within the camp environment.
- Ability to supervisor a group of girls and work in a fast paced, changing environment.
- Ability to take initiative to carry out tasks and responsibilities of camp; willingness to take charge and help motivate others.
- Ability to handle confidential materials and information in an appropriate manner.

- Ability to interpret a variety of instructions furnished in written, oral, diagram, or schedule form.
- Ability to work collaboratively in a team setting and in close proximity to others.
- Ability to visually monitor and physically assist campers weighing up to 200 lbs.
- Ability to demonstrate proper technique while entering and exiting a watercraft.
- Ability to set up, adjust, and monitor equipment.
- Ability to lift and move 50lbs.
- Ability to lead aquatic programming and participate in water activities daily.
- Reliable transportation.
- Ability to work flexible hours, evenings and weekends as needed (training).
- Ability to instruct campers in an emergency situation.
- Ability to pass a background check upon job offer.
- Must be available for camp staff training and 9 weeks of camp, including prep and clean up: Standard camp hours are Monday through Friday, 9am to 4pm. Scheduled shifts will vary between 7am to 6pm.

DESIRABLE QUALIFICATIONS:

- Some college
- Previous experience in a camp or similar setting
- Documented training and/or experience in planning and delivering programs to children.
- Knowledge of Girl Scout philosophy, standards, program, and systems.

CERTIFICATES, LICENSES, REGISTRATIONS:

- Current First Aid/CPR certification
- Lifeguard +Waterfront Module Certifications
- Valid driver's license and proof of insurance.

Please submit a cover letter and resume to marinelandingcamp@girlscoutsla.org with Unit Leader, Marine Landing Day Camp in the subject line.