

Mall Madness 2017

Girl Scout Birthday Party!

What to turn in before the event:

- ☐ Mall Madness Girl Scout Birthday Party Cover Sheet
- ☐ Troop Roster information
- ☐ Copy of your troops signed Parent Permission Forms with Service Unit Manager signature *(one for each girl)*.
- ☐ Heath History Form for each girl in attendance *(Bring copies to event.)*.
- ☐ [OPTIONAL] Troop led booth activity application

All required forms MUST BE RECEIVED VIA E-FORM no later than March 2, 2017. DON'T MISS THIS DEADLINE!

Completed troop packets must be submitted via the new E-Form. Paper copies will no longer be accepted.

Questions about your submission?

Contact:

Lisa Axelrod

laxelrod@girlscoutsla.org

626-677-2237



FAQ's



Q: What is the keepsake for this event?

A: Each registered participant (girls and adults) will receive custom keepsake socks.

Q: Will there be a patch? How do I get my troop patches?

A: Yes. One fun patch will be given to every registered attendee. Patches will be distributed by troop at the Adult Lounge.

Q: What will the girls be doing?

A: There will be a variety of activities set up throughout the mall. Troops are encouraged to be innovative and apply to host an activity booth. Please review the Troop Booth packet for more information.

Q: Will the stores and food retailers stay open?

A: Some stores and food retailers will be open for a few hours during the night. Stores and hours are subject to change without notification. The mall is undergoing some renovations at this time. They are hoping it will be done by the date of our event, but there is a chance some things will still be in progress.

Q: Is food included?

A: Yes, snacks and dinner are included for all registered attendees. The caterer has not been finalized but a vegetarian option will be provided. If you have a known food allergy or require special dietary accommodations, please notify Lisa Axelrod (laxelrod@girlscoutsla.org) immediately.

Q: My daughter has a friend that wants to go but she isn't a Girl Scout, can she go?

A: Yes, but she will need to register as a Girl Scout member first. Only currently register girls will be able to attend.

Q: I want to volunteer that night, but my troop isn't going, can I do that?

A: Yes, please contact Lisa Axelrod (laxelrod@girlscoutsla.org) for more information.

Q: Are men allowed to attend?

A: Yes. There is a separate sleeping area and a designated restroom for men only. Just like all other adult volunteers, men must clear a background screening and be a registered member to attend.

Q: How many adults can go per group and what will the adults be doing?

A: Adults count towards capacity and we'd like to have as many girls as possible attend the event. Safety wise ratio is to be followed. **All attending adults must work a 2 hour shift during the event.** Adults will receive an email with an iVolunteer link in order to sign up for a service shift once we are closer to the event date.

Q: Do all adults attending need to be background checked?

A: Yes, every adult who would like to attend any Girl Scout overnight event must first submit a volunteer application and background screening request. Background screening results can take 7-10 days to return, so please make sure to register for the event, even if you haven't received your clearance. Spots cannot be held and late registration will not be allowed even if you've cleared the background screening.

Q: When is check-in and how do I get my troop wristbands, lanyards, patches and socks?

A: This year we are trying something new, thanks to your feedback, to try and help streamline check-in. Lanyards will be handed out while you are waiting in line to check in. When check-in opens one leader per troop should report to the check-in table and will receive only the wristbands. Then at your leisure during the event, leaders/adults can go to the Adult Lounge to pick up the patches and socks for the troop. Patches and socks can be picked up anytime from 10:30pm to 4:00am.

Q: What time do doors open and close?

A: Doors open at 10 pm, activities begin at 10:30 pm. Your troop may opt to line up earlier, but please stand or sit safely on the sidewalk and try not to block the sidewalk for mall patrons. Troops may leave the mall as early as 4 am, but all troops and their belongings must be out of the mall by 5 am. Troops cannot arrive early and set up their area in the mall prior to 10pm.

Q: How do I make changes to my registration?

A: To make changes to an existing registration please email Michele Zimmon at mzimmon@girlscoutsla.org . Please keep in mind that girl spaces can be changed ONLY with other girls NOT adults. Add-ons are allowed only if availability allows. **No refunds after February 16, 2017.** Cancellations subject to 10% administrative fee. **No changes can be made to your roster after March 2, 2017.** (Health Forms and Permission Slips will need to be submitted for any changes to the original roster. If making a swap for an adult, be sure to allow enough time for them to complete the volunteer application and background check process.)

Q: How can I get there?

A: Troops must coordinate transportation. If you are interested in bussing from a service center, please email Lisa Axelrod (laxelrod@girlscoutsla.org). Bussing availability will be dependent on member interest and is not guaranteed.



Adult Volunteer Information

- ❑ **All adults attending this event are required to work one 2 hour shift during the event.** This event is safe and successful because of everyone's support.
- ❑ All adults must be registered Girl Scouts, have a volunteer application on file and must have cleared a background screening prior to the event.
- ❑ At least one adult from each troop must be Indoor Overnight trained AND First Aid/CPR certified. Check out the training schedule on the GSGLA website.
- ❑ Male volunteers are allowed and will have a designated restroom and sleeping area near the first aid station.
- ❑ Troops are required to complete the parent permission form and submit it to their Service Unit Manager for approval prior to the event.

Where to park and enter

- ❑ Park in the parking structure in front of Verizon. Display the Parking Pass that will be provided. Please line up as a troop, stay on the sidewalk and not on the road. Please do not block mall patron's pathways. We will enter on ground level by Verizon.

What to bring

- ❑ LESS IS MORE! THE MORE YOU BRING, THE MORE YOU HAVE TO CARRY/HOLD WHILE IN LINE.

Girls

- ❑ Blankets, sleeping bags, pillows, refillable water bottle, slippers (slippers can only be worn in the sleeping area). Closed toed shoes must be worn while walking around the mall. Some stores will be open for shopping. A list of participating retailers will be sent closer to the event. Retail participation is subject to change without notice. Girls may bring spending money. Girls are responsible for their own belongings and money. Cameras and cell phones are allowed but the troop leader has the final say as to whether a girl can bring them. Please label all valuables with girls' names.

Adults

- ❑ Foldable chair, reusable coffee cup, reusable water bottle and a positive attitude.

Troops

- ❑ Retailers and mall management prohibit tape of any kind on walls, windows or pillars. We cannot affix anything to any mall surface. If your troop chooses to bring a troop poster, please make sure it's no bigger than poster size and is free standing. Signs are used to designate your troop sleeping area. **NO GLITTER ALLOWED ON THE SIGNS and NO TAPE OF ANY KIND ON ANY MALL SURFACE.**

What to wear

- Wear your GS and event appropriate, Girl Scout Birthday party gear and show us your style! Wear what inspires you! Pajamas are ok, shirts that cover shoulders and the midsection. Open toe shoes are not allowed. Comfort is key! Girl Scout dress code is enforced. We love to see the adults dress up as well! Troops may also opt to dress alike!

Where am I sleeping?

- Sleep? There's none of that going on! Please be mindful to not spread out excessively wide. Only go out as long as a sleeping bag length. Please do not set up chairs/blankets in the aisles or walkways as this creates a fire hazard and your items will be moved. Please post your troop freestanding signs above your area.

Does an adult need to shadow the troop all night?

- Not unless you want to. Mall doors are locked and monitored by adult volunteers and mall security. Please coordinate periodic check in times with your troop for safety. Please reinforce with your troop that this is a Girl Scout event and to please act, speak and treat others and property with respect.

PLEASE BE ADVISED: This event will be photographed and/or videotaped for use by GSGLA & Montclair Place Mall. If you do not wish to be photographed or videotaped, this may not be the event for you.

If you have any other questions feel free to email Lisa Axelrod (laxelrod@girlscoutsla.org).

