

**Girl Scouts of Greater Los Angeles
Job Description**

Job Title: Horse Program Staff, Camp Osito Rancho – Big Bear, CA

Department: Mission Delivery, Program

Reports to: Horse Program Director and Program Director

JOB SUMMARY: The Riding Staff, under the supervision of the Riding Director, is responsible to assist in the development and implementation of a high quality comprehensive riding program that meets the goals of the camp and council and that meets the standards of GSGLA, GSUSA, ACA, and the State of California.

HOW TO APPLY: Please send resume to ositocamp@girlscoutsla.org with **Horse Program Staff, Osito Rancho** in the subject line.

THIS IS A SEASONAL POSITION: Availability June 1- mid August

JOB ACCOUNTABILITIES:

- Carry out assigned riding activities and teaching of riding skills as delegated by Riding Director
- Assists in the development and monitoring of health and safety procedures concerning all contact with horses and equipment, according to Girl Scout and ACA Standards, including training of staff and campers
- Helps to maintain horses in a healthy condition including participation in first aid as necessary
- Monitors facilities and equipment under her/his care for needed repair and replacement
- Make reports as requested
- Assists in the opening and closing of the corral are and the maintenance of accurate inventories of supplies and equipment

DESIRABLE QUALIFICATIONS:

- Minimum age: 18 years old
- Documented experience in care and supervision of horses
- Documented experience and demonstrated ability in horseback riding skills
- Documented experience in delivering program to children
- Knowledge of safety procedures in program specialty
- Knowledge of use and care of equipment used in horseback riding program
- Experience and demonstrated sensitivity in working with people from various ethnic, religious, and economic backgrounds
- Ability to lift and move weight of 50 lbs
- Ability to physically assess condition of horses and equipment
- Ability to demonstrate proper riding technique

- Ability to visually monitor performance of horses and riders
- Ability to negotiate rough and uneven terrain
- Ability to sustain physical activity at an altitude above 7,000 feet
- Knowledge of Girl Scout program

- Previous experience in camp setting
- Must pass background check

CERTIFICATES, LICENSES, REGISTRATIONS:

- Current First Aid/CPR certification
- Verification of legal right to work in the United States