



Girl Scouts of Greater Los Angeles

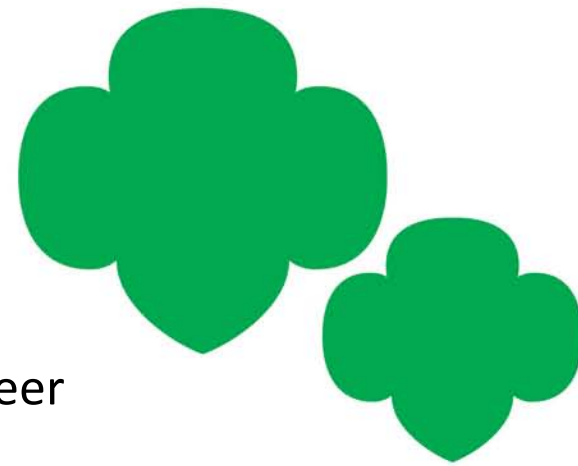


Council Orientation



Girl Scouts of Greater Los Angeles

Council Orientation



Welcome to the Girl Scouts of Greater Los Angeles' Council Orientation. This orientation prepares a Girl Scout volunteer to carry out the responsibilities and functions of their position.

For this orientation, you will need to have a copy of the 2014-2015 Volunteer Essentials. Volunteer Essentials can be [downloaded from our website](#) or you can purchase a copy from your nearest GSGLA shop.

When finished, you will be able to:

- Explain the structure of the Girl Scout organization
- Describe the responsibilities of a Girl Scout leader
- Discuss the importance of a safe environment for girls
- Apply the procedures for managing troop finances



Council Orientation

Girl Scout Promise and Girl Scout Law

Girl Scouting builds girls of courage, confidence, and character who make the world a better place

Girl Scout Promise

On my honor, I will try:
To serve God* and my country,
To help people at all times,
And to live by the Girl Scout Law.

**Girl Scouts makes no attempt to define or interpret the word "God" in the Girl Scout Promise. We look to individual members to establish for themselves the nature of their spiritual beliefs. When making the Girl Scout Promise, individuals may substitute wording appropriate to their own spiritual beliefs for the word "God."*

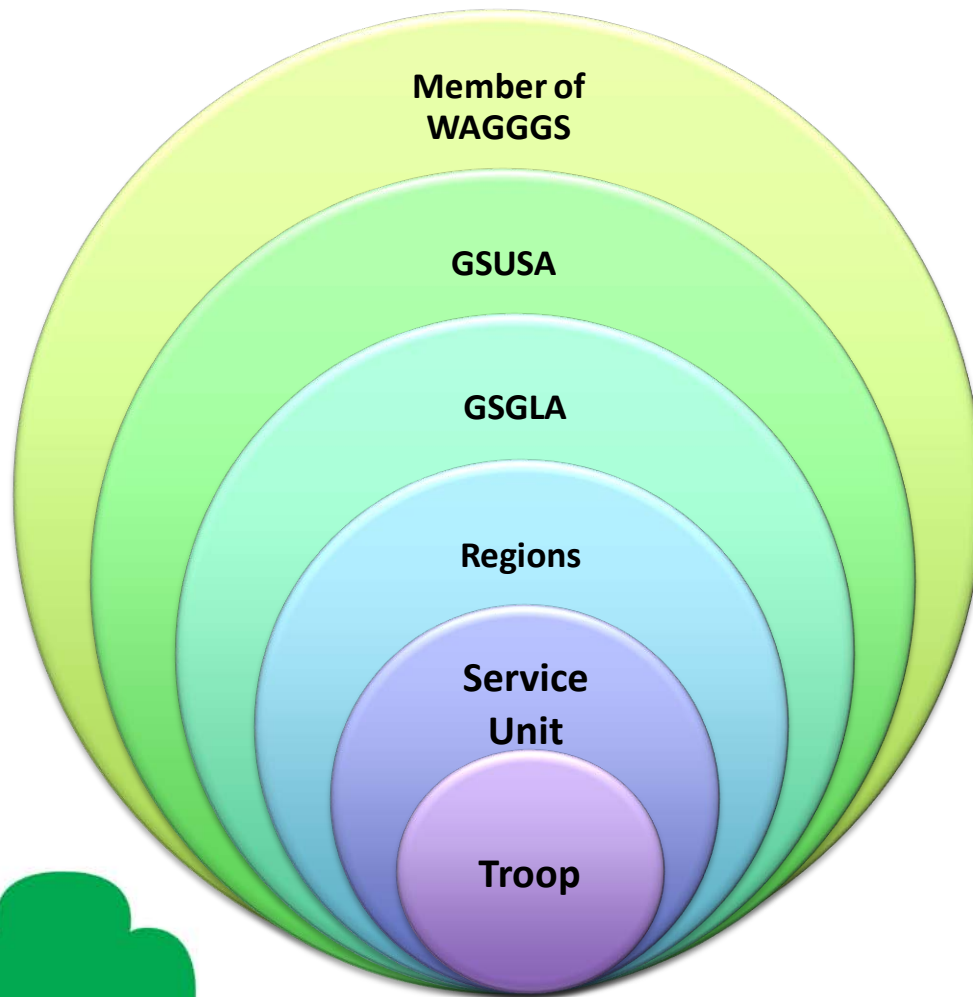


I will do my best to be
honest and fair,
friendly and helpful,
considerate and caring,
courageous and strong, and
responsible for what I say and do,
and to
respect myself and others,
respect authority,
use resources wisely,
make the world a better place, and
be a sister to every Girl Scout.

Council Orientation

Girl Scout Organization & Structure

When you first join Girl Scouts, you are welcomed by a team of volunteers and become a part of a Service Unit. The Service Unit is an important link between the Council and troops.



Your troop is the foundation of the Girl Scout Movement

Each layer provides levels of support for every volunteer

The Service Unit is key: events, information, the SU team, and other leaders' experience and best practices. Be sure to attend your monthly meetings.

The resources of staff, program material, training, networking, and sharing at each of the levels will augment your role as a leader.

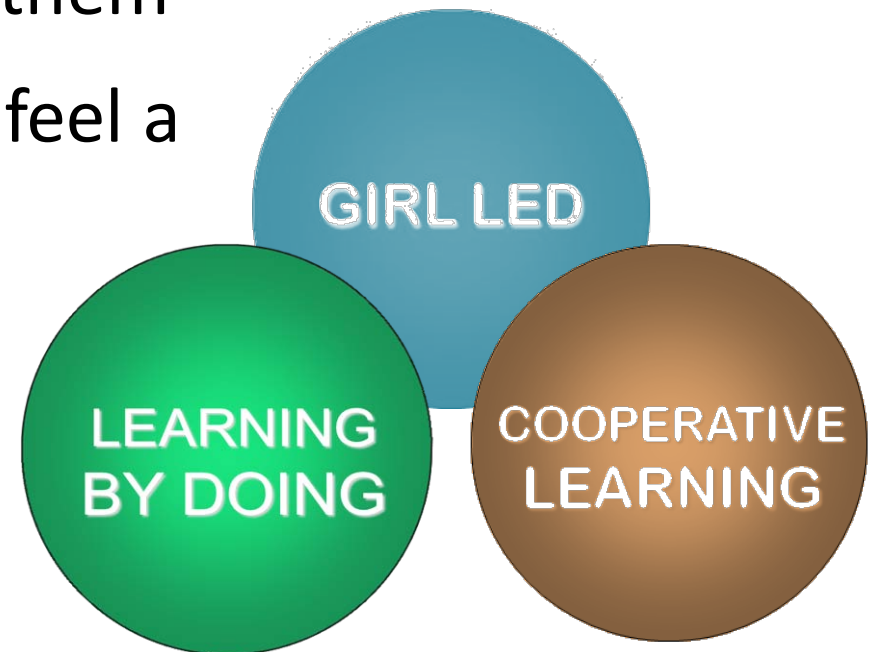
Girl Scout Leadership Experience

What Girl Scouts Do

DISCOVER + CONNECT + TAKE ACTION

= LEADERSHIP

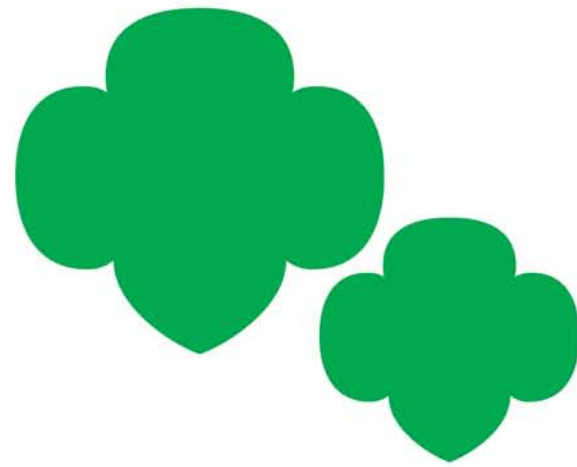
- They gain a sense of control over activities by helping to plan them
- Test limits of their skills and feel a sense of accomplishment
- Learn how to plan and lead



Council Orientation

Girl Scout Special Days

- World Thinking Day- Feb 22
- Girl Scout Birthday- March 12
- Girl Scout Leaders Day- April 22
- Founders Day -Oct 31

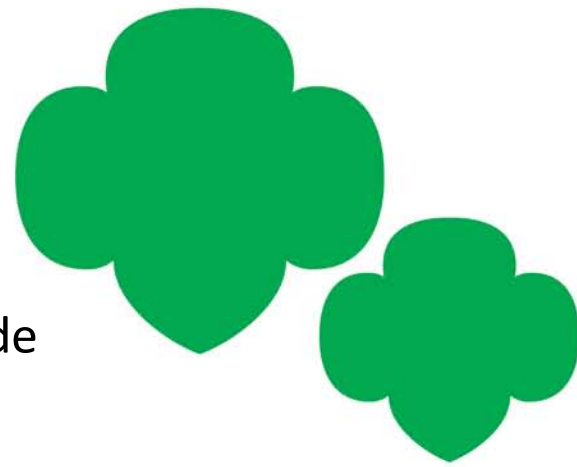
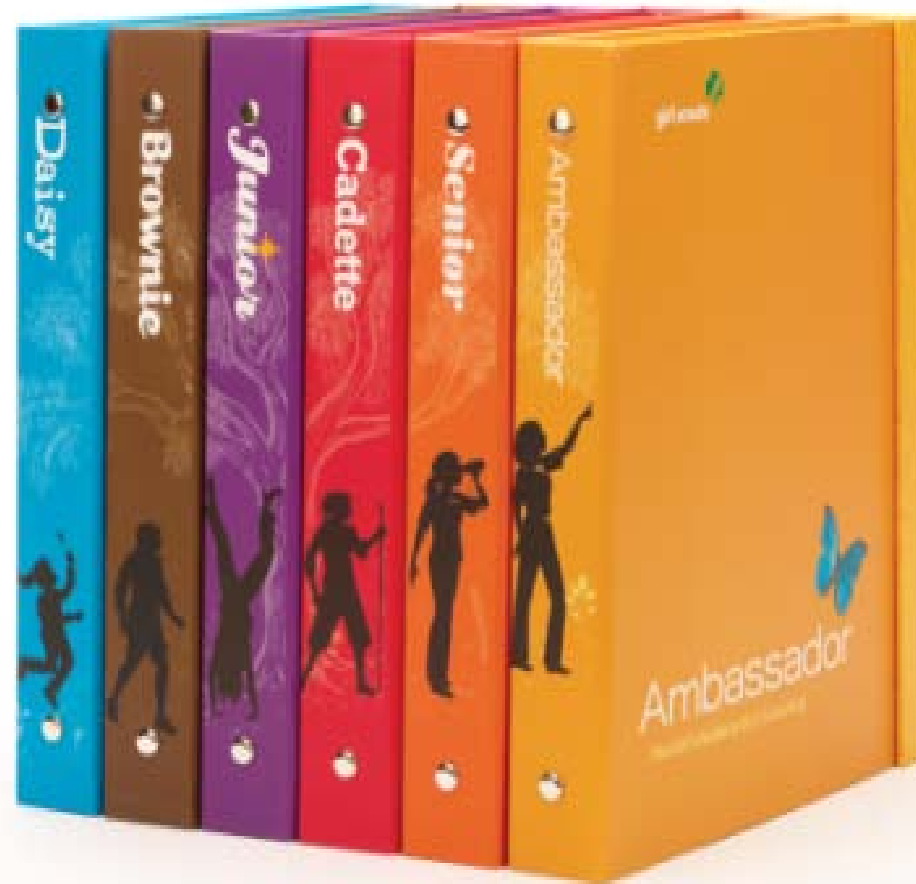


Council Orientation

Who Can Join Girl Scouts?

Girl Scouts is open to all girls from kindergarten through 12th grade

- Girl Scout Daisy – K-1
- Girl Scout Brownie – 2-3
- Girl Scout Junior – 4-5
- Girl Scout Cadette – 6-8
- Girl Scout Senior – 9-10
- Girl Scout Ambassador – 11-12



Council Orientation

Troop Capacity



In an effort to make the Troop Pathway fun for girls, easier for leaders, and meet the program standards set by GSUSA, GSGLA has set minimum troop sizes

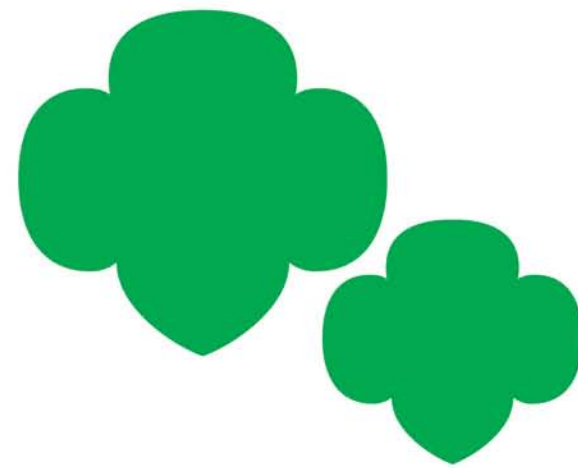
Program Level	Minimum number of girls per troop
Girl Scout Daisy, grades K-1	10
Girl Scout Brownie, grades 2-3	12
Girl Scout Junior, grades 4-5	12
Girl Scout Cadette, grades 6-8	8
Girl Scout Seniors, grades 9-10	5
Girl Scout Ambassador, grades 11-12	5

Work with your service unit to add girls;
the more girls you have, the more fun you all have



Council Orientation

National Program, Awards, & Journeys



The Journey
of her choice

Exploring Leadership

A focused adventure with prestigious awards

It's Your World—Change It!

It's Your Planet—Love It!

It's Your Story—Tell It!



The Girl's Guide
to Girl Scouting

Building Skills

A fresh update of beloved traditions

Badges

Handbook

Cookie Program

Fun times in
= GIRL SCOUTS®
** and the 15 leadership benefits we've promised girls!*

LADDER OF LEADERSHIP

As Girl Scouts take journeys and earn the awards, they're climbing a ladder that lets them be leaders in their own lives and in the world! Pass it on!



IT'S YOUR
WORLD—
CHANGE IT!

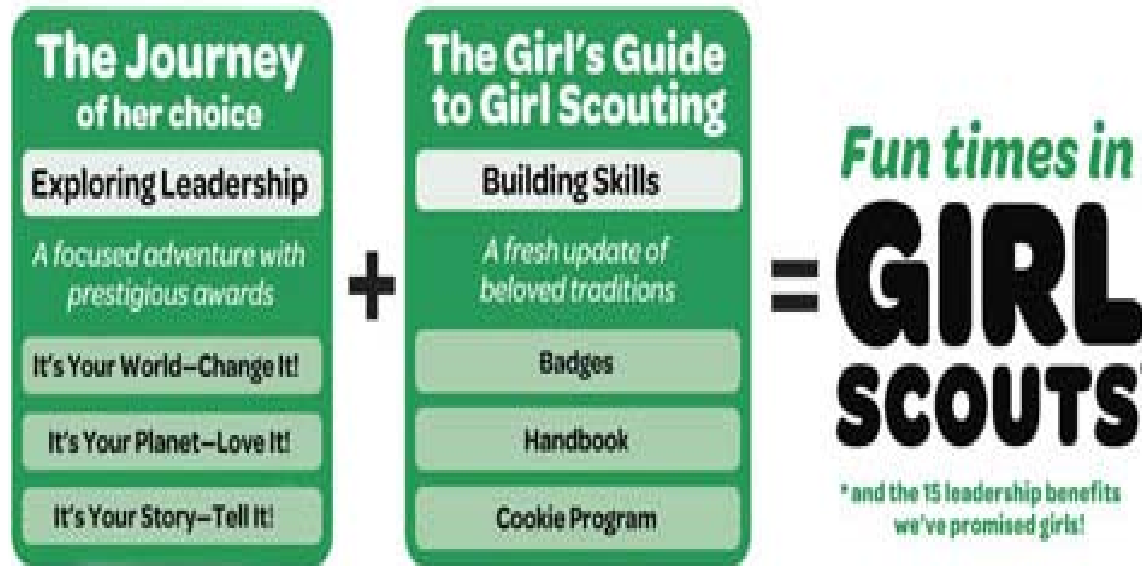
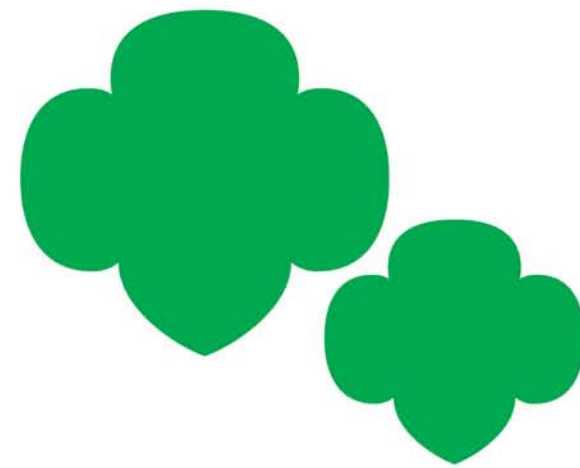
It's your
planet → LOVE
It!

It's Your
Story → Tell it!

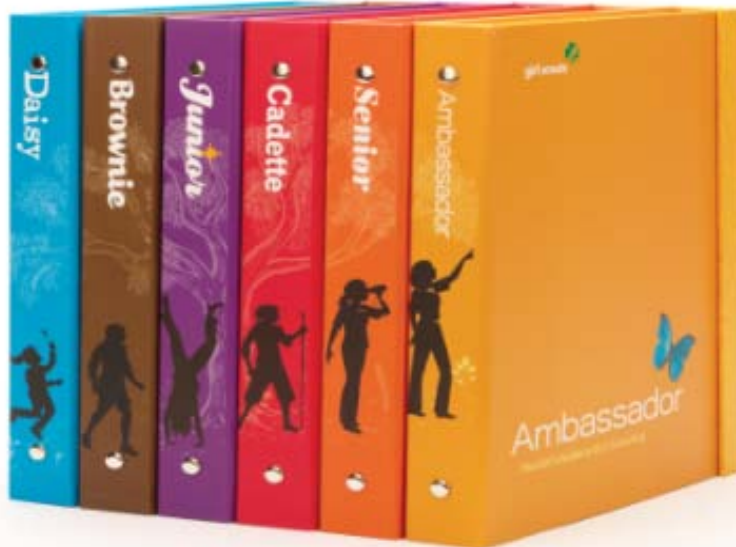


Council Orientation

National Program, Awards, & Journeys



Legacy badges



Council Orientation

Volunteer Essentials Chapter 2: Troop Start Guide

Additional Volunteers



	Group Meetings		Events, Travel, and Camping	
	<i>Two unrelated female adults for this number of girls:</i>	<i>Plus one additional adult for each additional number of this many girls:</i>	<i>Two unrelated female adults for this number of girls:</i>	<i>Plus one additional adult for each additional number of this many girls:</i>
Girl Scout Daisies (grades K–1)	12	6	6	4
Girl Scout Brownies (grades 2–3)	20	8	12	6
Girl Scout Juniors (grades 4–5)	25	10	16	8
Girl Scout Cadettes (grades 6–8)	25	12	20	10
Girl Scout Seniors (grades 9–10)	30	15	24	12
Girl Scout Ambassadors (grades 11–12)	30	15	24	12

NOTE: If you are a multi-level troop (consisting of two or more levels e.g. Brownie and Junior) the ratio is based on the youngest member of the troop.



Male volunteers are welcome, but must have 2 female leaders present, one of which must not be related by blood or marriage and who does not live in the same household

Council Orientation

Volunteer Essentials Chapter 2: Troop Start Guide

Working with Parents & Guardians

Parent/Guardian Meeting Agenda

Welcome and Introductions



Introduce yourself and any other adults

Have parents/guardians introduce themselves

Explain why you are a leader and your role as a mentor to the girls



Registration

Explain the GSUSA \$15 annual membership fee

Explain they can register themselves and their daughter(s) through eBiz



Health History Form

When registering online through eBiz, the auto-response contains links to these fillable forms

Health History and Product Sales Permission form

Parents need to fill these out, print them out, and return to you

Explain why it is important



Troop Number and Meeting Location

Give parents your troop number, how to contact you and co-leaders

Review the meeting location, dates, and times. Expectations for involvement & behavior

Parent Volunteer Survey

Ask parents to fill out the Parent Volunteer Survey

Find out best ways to contact parents



Council Orientation

Volunteer Essentials Chapter 2: Troop Start Guide

Working with Parents & Guardians

Program Information



Finances & Books

Troop activities are supported through dues and product program sales
Talk about the Girls Guide to Girl Scouting handbooks and the Journey Books
The girls will help to decide which of the Journeys and Badges they will earn



Uniforms

Give Parents the [Great Start Kit Worksheet](#) and explain that items can be purchase online or in the shop.
Decide if girls will wear sash or vest (or tunic if Daisies)



Fall Sale & Cookies

Help parents understand the importance of the programs besides money-earning
Girls learn goal setting, decision making, money management, people skills, & business ethics



Family Partnership

Explain that it helps underwrite the cost of providing the GS program to girls.
That it is tax-deductible and helps provide for:
camps, properties, volunteer training, and financial assistance

Closing



Thank parents/guardians for attending

Collect any forms due to you
Ask for questions and answer them

Working with Parents & Guardians

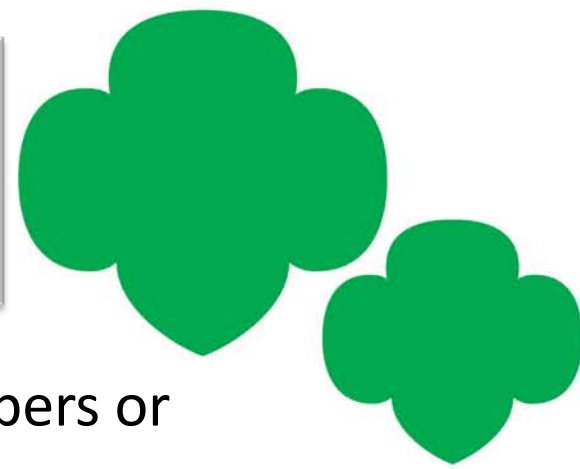
I'm a
Proud
Parent
of a
Girl Scout

#GirlScoutsRock

Council Orientation

Volunteer Essentials Chapter 2: Troop Start Guide

Working with Parents & Guardians



How can parents who choose to not be registered members or to be a cleared volunteer participate with your troop?

- Be the emergency contact
- Help at meetings or attend events as long as they are not part of the girl/adult ratio
- Be the badge and awards coordinator
- Teach a badge
- Teach a subject
- Teach a craft
- Pre-prepare crafts kits
- Bring snacks
- Help at boothings
- Make arrangements for outings, reservations, etc.



What other ways can you think of?



Council Orientation

eBiz

[Login](#)[HOME](#)[ACTIVITIES](#)[DONATE](#)

Welcome to the Girl Scout registration site!

Live somewhere else? [Find your local Girl Scout council.](#)

eBiz Tutorials/Help

- ◆ [How to Create an eBiz Account](#)
- ◆ [How to Navigate eBiz as a New Leader](#)
- ◆ [How to Purchase Your Adult Membership](#)
- ◆ [How to Purchase Your Girl Scout's Membership](#)
- ◆ [How to Add a Child to an Adult Account](#)
- ◆ Need additional assistance? [Fill out a Help Desk ticket.](#)

As of August 10, 2013 parents of girl members under the age of 18 will no longer need to access their daughter's individual eBiz accounts.

Current Member Login

Username:

[Username?](#)

Password:

[Password?](#)

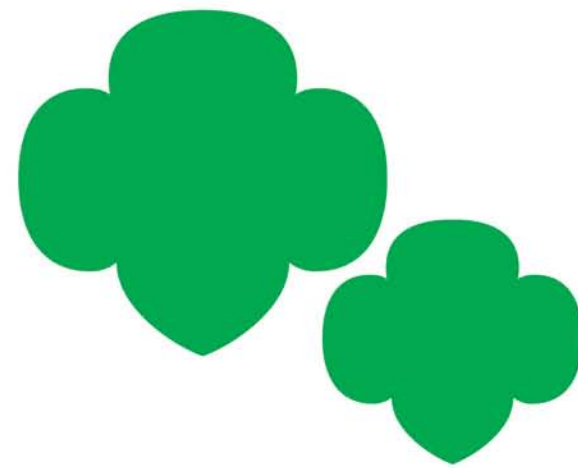
Login

First Time Online? Register Here.

New Online Account

Council Orientation

eBiz-Troop Management



Troop Management

Where a leader can manage troop members and troop information

Troop leaders registered as “01” (one per troop) have access to the eBiz Troop Management module:

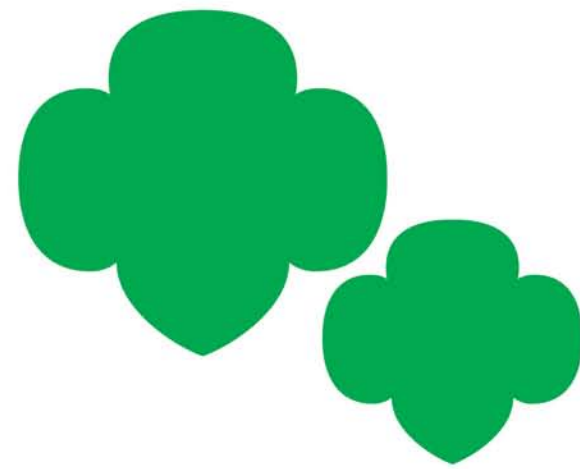
- allows registration of all members in one payment
- update troop meeting details
- update member contact information.



Council Orientation

eBiz-Troop Management

Re-Registration Information



The Girl Scout year begins October 1 and ends September 30

Troop leaders can register their troop through eBiz for the upcoming GS year until Sept. 29

Troop leaders can always access troop management to:

- update information
- add new members all year

Troop volunteers & parents can re-register themselves and their daughters until 11:59 pm Sept 29

Registered members will automatically show on the leader roster in Troop Management



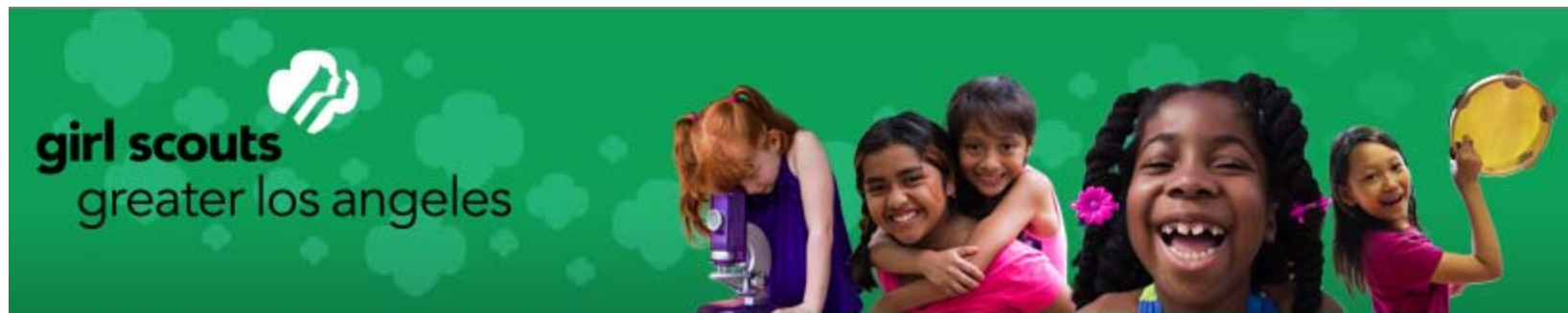
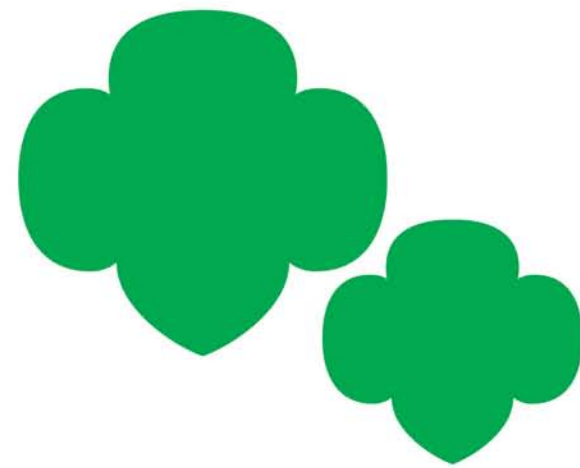
Council Orientation

eBiz-Troop Management

Helpful tips:

- Remember or write down your username and password
- View the “How to Navigate eBiz as a New Leader” video
- eBiz is the portal to register for Adult Trainings, Programs, Membership, and update your profile information
- At the beginning of each Girl Scout year, make sure you update your troop meeting information, grade level, and identify each volunteer position you hold
- You can view your troop roster and print membership cards

If you need additional help, call Customer Care at 213-213-0123 or
Email at customercare@girlscoutsla.org



Council Orientation

Volunteer Essentials Chapter 2: Troop Start Guide

Girls and adults participating in troops can meet once a week, once a month, or twice a month for several months – how often is up to you and the girls.

Frequency depends on the leader's schedule

When meeting with girls for the first time find out their interests, talk about what they want to do at their meetings

Locations need to be safe, clean, easily accessible and a secure environment



Council Orientation

Volunteer Essentials Chapter 3: Engaging Girls at All Levels Creating a Safe Space for Girls



As you plan meetings, it is important for you to provide a safe space for girls. By creating a safe space, they feel free to be themselves.

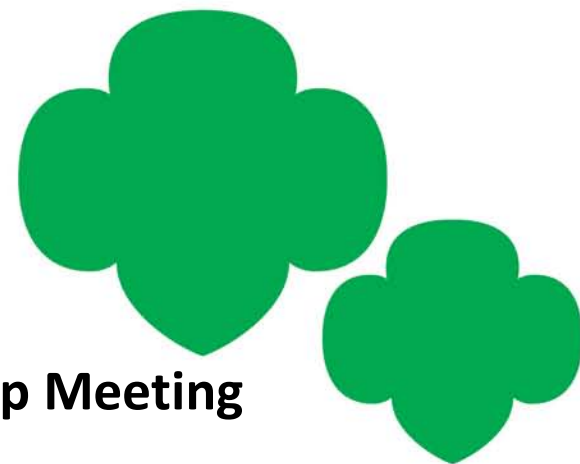
- Recognizing, supporting, and treating each girl as an important person
- Being fair in the way responsibilities are shared
- Building trust by believing and supporting each girl, as she tries new things
- Managing conflicts and disagreements in a constructive way
- Inspiring open communication by listening to what they think, feel, and want to do

Creating a warm, welcoming, and safe environment is the key to developing the sort of group where girls want to belong



Council Orientation

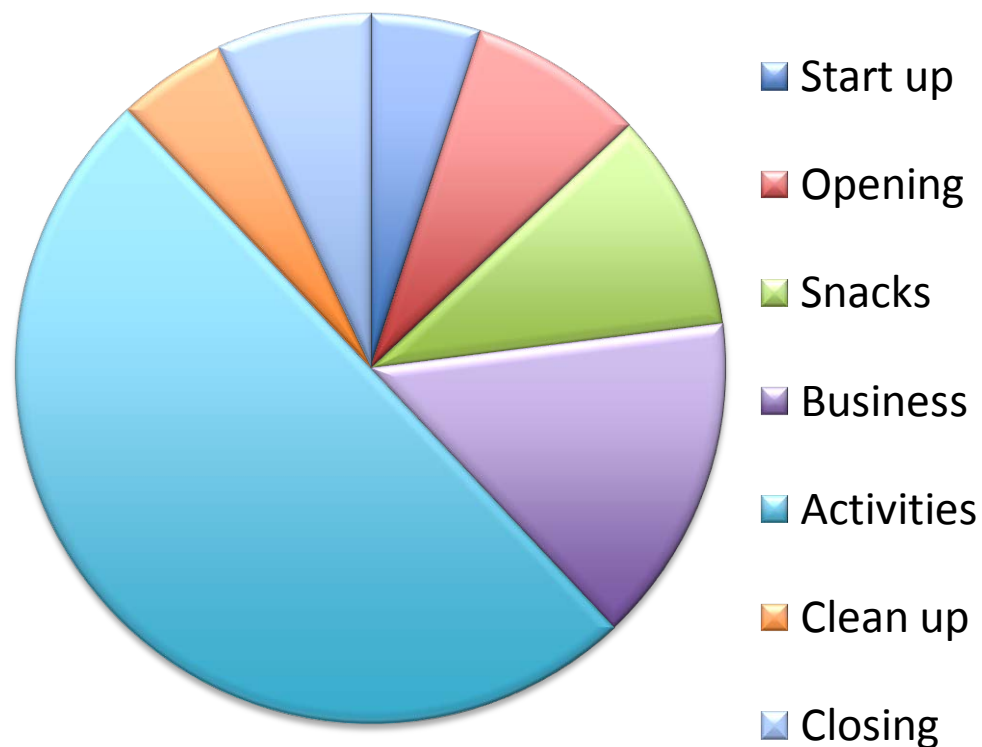
Volunteer Essentials Chapter 2: Troop Start Guide



Parts of a Troop Meeting

1. Start-Up Activity
2. Opening
3. Business
4. Snacks*
5. Activities — badges, crafts, service project, planning
6. Clean up
7. Closing

The Typical Troop Meeting

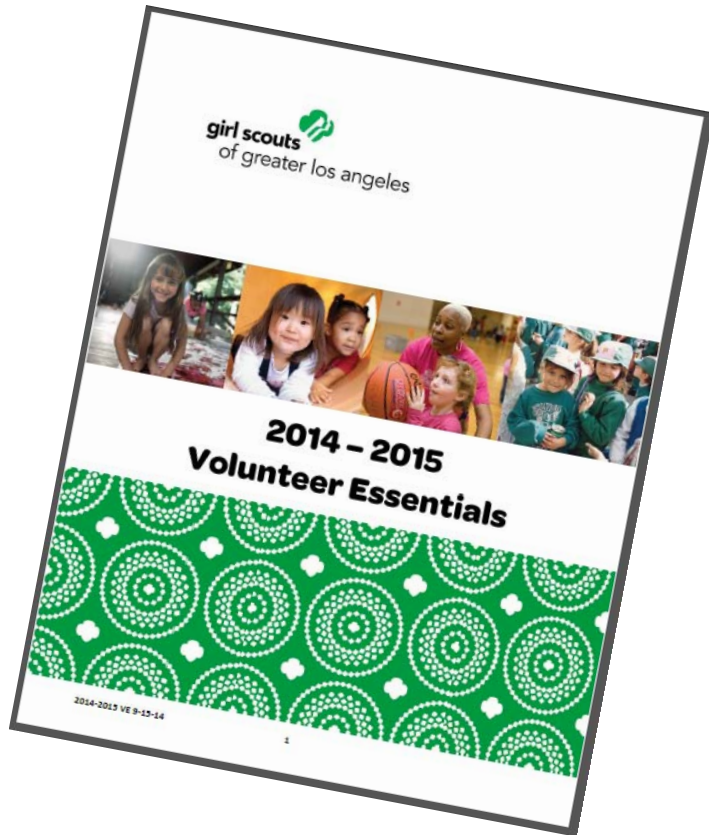
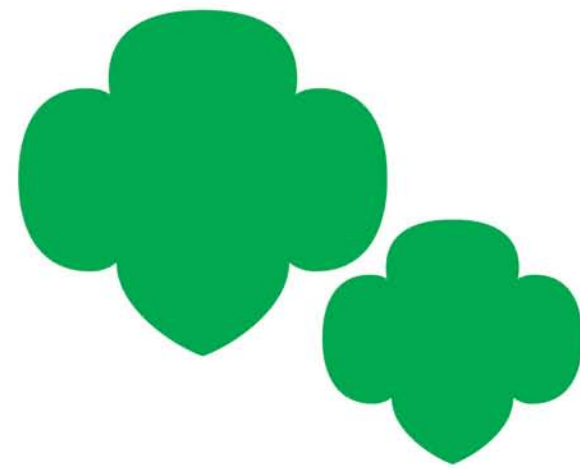


*Snacks can be at any point in the meeting, if meeting after school; snacks might be the first thing you do.



Council Orientation

Volunteer Essentials Chapter 4: Safety-Wise Leader Safety Responsibilities



- Adult / Girl Ratios
- Activities Not Allowed
- First Aider Needed
- Guidelines for Males
- Chapters on Camp & Travel
 - ✓ Daisies and overnights



Council Orientation

Volunteer Essentials Chapter 4: Safety-Wise Leader Safety Responsibilities

Safety Activity Checkpoints

Most common:

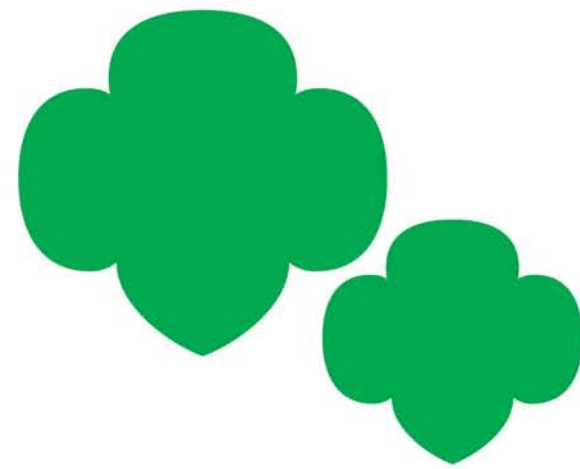
- Group Camping
 - Swimming
 - Bicycling
-
- Read the Girl Scout Safety Guidelines found in *Volunteer Essentials 2014-2015*



Council Orientation

Volunteer Essentials Chapter 4: Safety-Wise

Girl & Parent Safety Responsibilities



Parents are expected to:

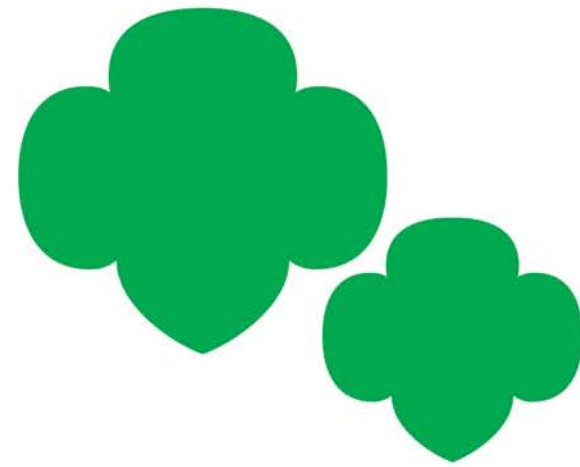
- Create an eBiz account for themselves and their daughter.
- Provide permission for their daughter to participate and give additional consent for activities taking place outside of scheduled meeting place.
- Make provisions for their daughter to get to and from the meeting place.
- Provide appropriate clothing and equipment as needed for the activity.
- Follow safety guidelines and encourage their daughter to do the same.
- Assist the girls in planning and carrying out program activities safely.
- Participate in parent/guardian meetings.
- Be aware of appropriate behavior expected of their daughter.
- Assist if their daughter has special needs or abilities.



Council Orientation

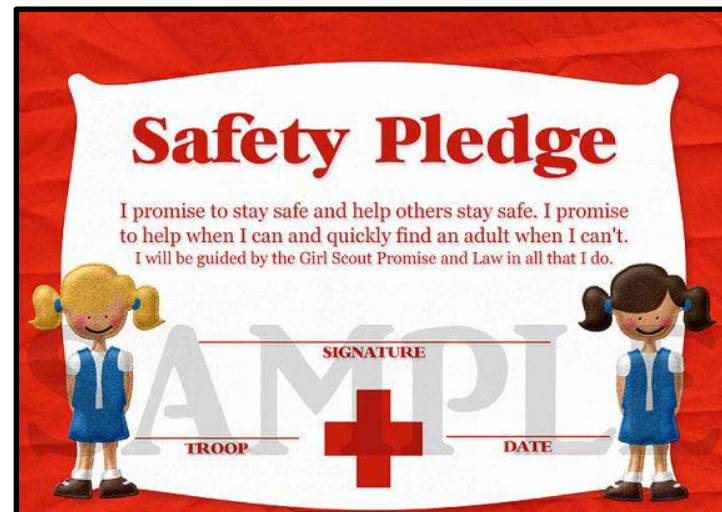
Volunteer Essentials Chapter 4: Safety-Wise

Girl & Parent Safety Responsibilities



Girls are expected to:

- Assist you in safety planning.
- Listen to and follow your instructions and suggestions.
- Learn and practice safety skills.
- Learn to “think safety” at all times and be prepared.
- Identify and evaluate an unsafe situation.
- Know how, when, and where to get help when needed.



Council Orientation

Forms Needed for Taking Trips

Parent Permission Form

- ✓ Activity Info
- ✓ Leader/Adult Info.
- ✓ Any requirements?
- ✓ Safety check
- ✓ Council approval

✓ Parent signature

girl scouts
greater los angeles

www.girlscoutsLA.org
EMERGENCY: (877) 423-4752

GSGLA PARENT PERMISSION FORM

This form is REQUIRED for EVERY activity or trip, for EACH girl, whether parents attend or not.

TOP portion is for parent information to keep. BOTTOM portion to be returned signed to Leader.

☐ Troop Meetings (One form yearly) ☐ Product Sales Boothing (One form yearly)

☐ Troop/Group Activity other than regular meeting time and location (SUM or designee notification recommended) For troop/group meetings at a different location but at the same time, advance written parent notification ONLY is required; permission form is not needed.

☐ Overnight Activities (SUM or designee approval required 4 weeks prior to activities)

☐ Extended/International Travel (attach required forms)

Activity Information

Date: _____ Time: _____ Mode of transportation (walk, van, train, etc.): _____

Destination Address: _____ City: _____ State: _____ Zip: _____

Drop Off Location: _____ Time: _____ Pick up Location: _____ Time: _____

Activity Description: _____

Troop/Group Pays: _____ Family Pays: _____ Purpose of Fee: _____

Please Bring: _____

Troop Information Required

Troop/Group #: _____ Level(s): ☐ D ☐ B ☐ J ☐ C ☐ S ☐ A Service Unit: _____

Name of Leader or Adult in charge _____ Phone _____ E-mail Address _____

Name of second Adult in charge _____ Phone _____ E-mail Address _____

Emergency Contact Person for this activity (Adult who is not attending event/activity) _____ Emergency Contact Phone _____

Name of Certified First Aid/CPR/AED trained Adult (attending) _____ Certification Expiration Date _____

Check ONLY requirements needed for this activity: GS training (Please indicate date training was taken)

☐ Indoor Overnight: Name of Trained adult attending: _____ Date: _____

☐ Camping Skills: Name of Trained adult attending: _____ Date: _____

☐ Domestic Troop Travel: Name of Trained adult attending: _____ Date: _____

☐ International Travel: Name of Trained adult attending: _____ Date: _____

Other special adult training or certification needed (lifeguards, etc) Provide info: _____

Specialty: _____ Name of Certified Specialist: _____ Certificate Exp.: _____

☐ Additional Insurance Obtained ☐ The Leader has obtained Health Histories and Over the Counter information prior Activity.

☐ I have reviewed Girl Scout procedures for this activity and agree to comply with GSGLA Volunteer Essentials and Safety Activity Checkpoints.

Signature of Leader or Adult in charge during Activity _____ Date _____

Signature of SUM or Designee (required for Overnight Activities ONLY) _____ Date Approved/Reviewed _____

Parent/guardian, please complete, sign and return this bottom portion only to Leader

Activity description: _____

☐ My child _____ has my permission to participate with this Troop/Group in the above activity on this date and time. During the activity, I can be reached at: Phone: _____ Alternate Phone: _____

Name of alternate contact person (if I cannot be reached) _____ Phone _____ Alternate Phone _____

☐ My daughter cannot participate in: _____

☐ My child is in good health. If she has a known complicating medical problem or has had an operation, serious illness, or convulsive disorder since her last health examination, I understand that written permission from a doctor must accompany daughter to participate in water sports, horseback riding, skiing, hiking, sports, and other physically demand

☐ I have discussed appropriate behavior with my daughter. Also, I will make sure she does not participate if

Signature of Parent/Guardian _____

Resources & Tools

Council Orientation

Volunteer Essentials Chapter 4: Safety-Wise Handling Emergencies

If an emergency should occur, GSGLA has procedures for us to follow

We are to:

- Provide care for the sick or injured.
- Call 911.
- Alert the council's emergency team.
 - 1-877-ICE-GSLA (1-877-423-4752)
- Notify the parent/guardian or emergency contact person for the girl or adult injured.

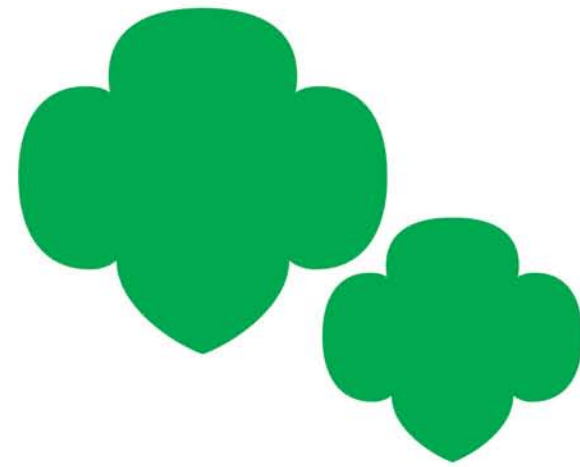
If a member should be injured, it is important to complete an situation/incident report and file an insurance claim with the Council within 72 hours of the incident. The situation/incident report is located on our website,

<https://www.gsglavolunteerapps.org/gsglasituationincidentreport/>



Council Orientation

Volunteer Essentials Chapter 5: Managing Group Finances
Financing a Girl Scout Troop



Troop Banking

Sources of Funds

- Dues
- Product Program Sales
- Sponsorships
- Money Earning (There's a class for that!)

Whose Money is It?

Financial Requirements



Council Orientation

Volunteer Essentials Chapter 5: Managing Group Finances Establishing an Account



After selecting a bank, the troop leader completes a Bank Letter Request eform

www.gsglavolunteerapps.org/gsglabank-letter-request-form/.

The leader will then receive the Bank Authorization Letter containing GSGLA's tax ID # and other documents needed to take to the bank to open the account

Checking accounts must be held in the name of:

"Girl Scouts of Greater LA, Troop #_____."

Accounts must be opened with the Tax ID of Girl Scouts of Greater Los Angeles.

- Please do not use your personal social security # when opening your Girl Scout account
- You cannot write checks to yourself
- All accounts must have 3 signers on the account
- All accounts must have the protection of two signatures on each check



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Volunteer Essentials Chapter 5: Managing Group Finances

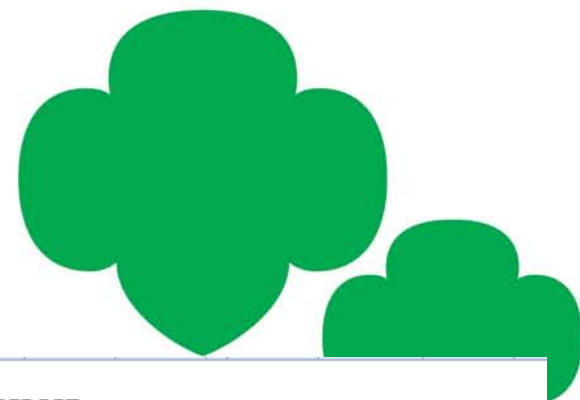
Financing a Girl Scout Troop

Troop finances are a vital part of Girl Scouting

Good record keeping is essential

Use this [Finance Auto-Fill Ledger](#) for record keeping. This form is submitted twice a year, January 15 and June 15.

View the video on how to use this important record keeping tool.



girl scouts
greater los angeles

☐ Mid-Year Report
June 1 - Dec 31

☐ Year-End Report
January 1 - May 31

☐ Troop Disband Report
Previous Report Date to Closing Date

MBR001
Revised: 9.17.14

TROOP/GROUP FINANCE REPORT

BANK ACCOUNT INFORMATION - Use "Tab" key to advance to next blank space.

SU # _____ Troop # _____ # of Girls _____ Membership Year _____
Troop Level Daisy _____ Brownie _____ Junior _____ Cadette _____ Senior _____ Ambassador _____
Bank Name/Branch: _____ Account _____

Attach ALL bank statements for reporting period.

Authorized Signers - Minimum of 3 non-related adults required. Please print.

1. _____ 3. _____
2. _____ 4. _____

NOTE: The account must be in the name: Girl Scouts of Greater Los Angeles, Troop XXXXX (replace the "X"s with your Troop number).

TROOP FUNDS - Use "Tab" key to advance to next blank space.

A. BEGINNING BALANCE

Checking Acct \$	0.00	+ Checking Acct #2 \$	0.00	(if applicable)	=	50.00
------------------	------	-----------------------	------	-----------------	---	-------

INCOME

Membership Registration Dues	\$	-	Notes
Juliette Low World Friendship Fund	\$	-	
Troop/Group Dues	\$	-	
Cookie Program <u>NET</u> proceeds (deposits-debits = net)	\$	-	
Fall Products <u>NET</u> proceeds (deposits-debits = net)	\$	-	
Family Partnership - Troop/group Credit	\$	-	
Additional money collected (trips, camping, events, etc.)	\$	-	
Other money earning projects <u>NET</u> proceeds (deposits-debits = net)	\$	-	
Other contributions or donation (Sponsorship, family, product sales, etc.)	\$	-	
B. TOTAL INCOME	\$	-	

C. TOTAL MONEY AVAILABLE (A+B)

		\$0.00
--	--	--------

EXPENSES

Membership Registration Dues	\$	-
Juliette Low World Friendship Fund	\$	-
Family Partnership - Troop/group Credit	\$	-
Equipment (non-consumable assets, i.e. flags, books, etc.)	\$	-
Program Activities (trips, workshops, parties, etc.)	\$	-
Service Projects	\$	-
Program supplies (crafts, badges, patches, pins, etc.)	\$	-
Other expenses (bank fees, insurance, uniforms, etc.)	\$	-
D. TOTAL EXPENSES	\$	-

E. ENDING BALANCE (C-D)

balance	\$	-
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Balance is to be used for: _____

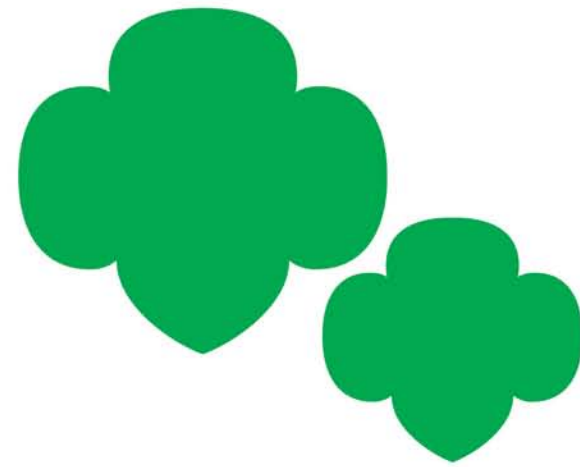
Signature of Troop Leader / Date _____ Signature of Troop Treasurer / Date _____ Signature of Service Unit Manager / Date _____

bmit electronic copy to www.gslavolunteerapps.org/financial-submittal/ January 15th & June 15th to be reviewed & approved by the Service Unit. Thank you



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Volunteer Essentials Chapter 5: Managing Group Finances Financing a Girl Scout Troop



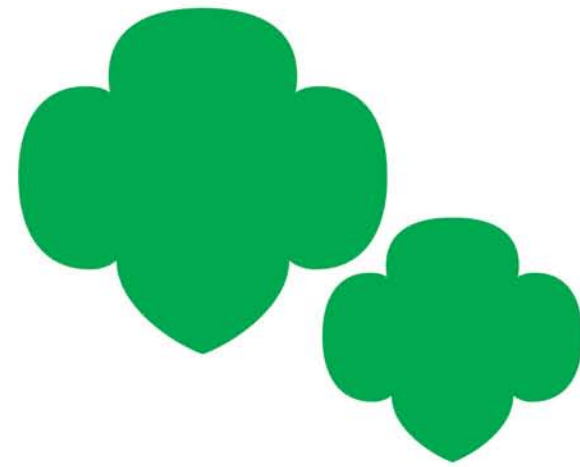
Mid-Year Report should include the following:

- June, July, August, September, October, November, and December bank statements
- Financial Ledger
- Debit and Cash Receipt Forms for any cash withdrawals using check or debit card
[www.girlscoutsla.org/documents/Debit and Cash Receipt Form 9-15-14.xls](http://www.girlscoutsla.org/documents/Debit_and_Cash_Receipt_Form_9-15-14.xls)
- Troop/Group Finance Report. Report must be given to the Service Unit Manager by paper copy or by electronic submission for review, verification, and signature no later than January 15. Use this link for electronic submittal
<https://www.gsglavolunteerapps.org/gsglafinancereportsubmittal/>
- Due no later than January 15



Council Orientation

Volunteer Essentials Chapter 5: Managing Group Finances Financing a Girl Scout Troop



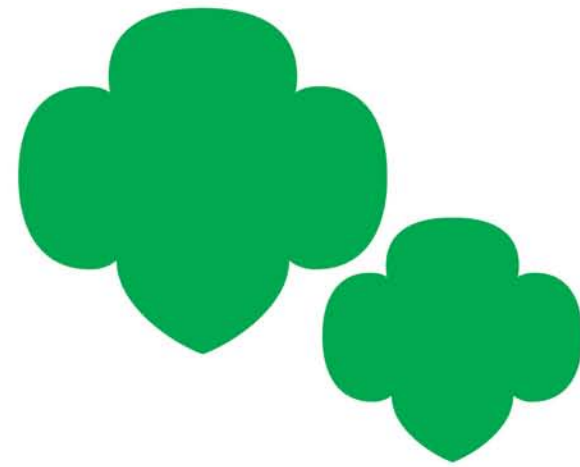
The year end report should include the following:

- January, February, March, April, and May bank statements.
- Financial Ledger
- Debit and Cash Receipt Forms for any cash withdrawals using check or debit card
[www.girlscoutsla.org/documents/Debit and Cash Receipt Form 9-15-14.xls](http://www.girlscoutsla.org/documents/Debit%20and%20Cash%20Receipt%20Form%209-15-14.xls)
- Troop/Group Finance Report. Report must be given to the Service Unit Manager by paper copy or by electronic submission for review, verification, and signature no later than June 15. Use this link for electronic submittal
<https://www.gsglavolunteerapps.org/gsglafinancereportsubmittal/>
- Due no later than June 15



Council Orientation

Volunteer Essentials Chapter 5: Managing Group Finances
Financing a Girl Scout Troop



GSGLA [Training and Support](#) page
Self Study

Troop Treasurer (TT)

[Troop Finances Webinar](#)
[TT Position Description](#)
[Troop Finance Workbook](#)
[Troop Dues Record Form](#)
[Payment Request Form](#)
[Finance Auto-fill Ledger](#)
[Deposit Record Form](#)
[Debit-Cash Receipt Form](#)

GSGLA [Resource](#) Page

Troop/Group Leaders
Finance

[Troop Treasurer Position Description](#)
[Budgeting Brilliantly](#)
[Troop Budgeting Worksheet \(Excel\)](#)
[Troop Travel Budgeting \(Excel\)](#)
[Finance Report Auto-fill Ledger \(Excel\)](#)
[Deposit Record Form \(Excel\)](#)
[Debit-Cash Receipt Form \(Excel\)](#)
[Troop Dues Record Form \(Excel\)](#)
[Payment Request Form \(Excel\)](#)

www.girlscoutsla.org



Council Orientation

Volunteer Essentials Chapter 5 Managing Group Finances



- Even though the money belongs to the girls, troop adult volunteers have the ultimate responsibility for budgeting and record keeping
- A Troop Finance Report is to be submitted twice a year; January 15 and June 15
- Troop/Group debit cards are authorized for official Girl Scout business only
- Any withdrawal of cash using a check or debit card requires receipts for the amount spent and must be made available upon request.
- Troops that disband are required to submit a Troop Finance Report within 30 days of the last troop meeting.
- Troops may not raise funds for other organizations, including walk-a-thons or other events when they are representing Girl Scouts.
- Troop funds belong to the troop, not the individual girls.
- Troop financial records are open to council, service unit, and parents



Council Orientation

Volunteer Essentials Chapter 5: Managing Group Finances

Understanding the Product Program



The Largest Girl-Led Business In The World

Building a Lifetime of Skills and Confidence



Decision Making

Smarter decision making empowers a girl to excel.



People Skills

Confidence in dealing with others helps a girl reach her goals.



Goal Setting

Setting important goals inspires a girl to better herself.



Money Management

A girl learns the importance of good money management.



Business Ethics

A girl learns the value of running a business the right way.

Find your cookies and download the new Girl Scout Cookie App:
girlscoutcookies.org

/GirlScoutCookieProgram

@girlscouts #5skills

/GSUSA

Council Orientation

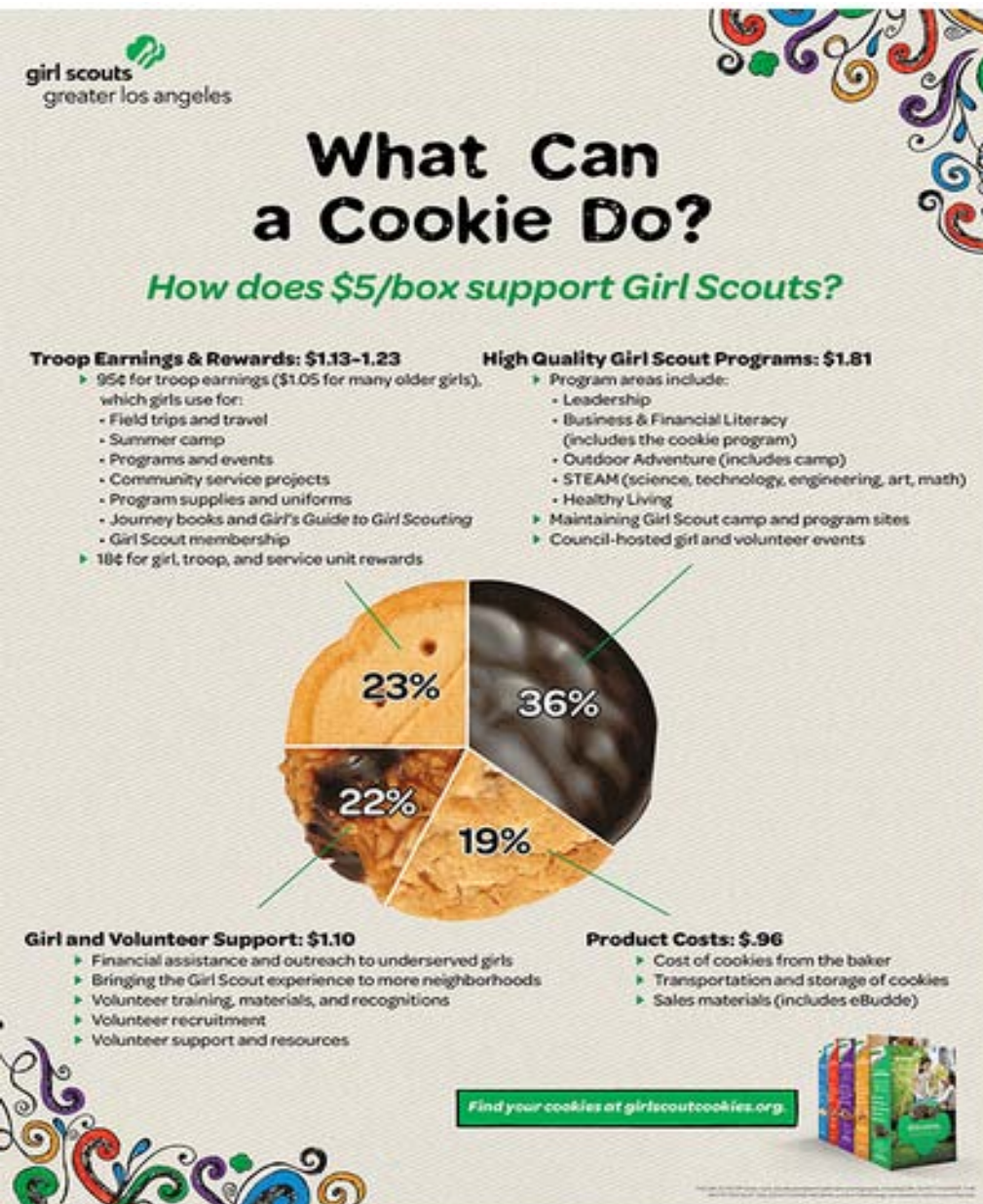
Volunteer Essentials Chapter 5: Managing Group Finances Understanding the Product Program



What Can a Cookie Do?

How \$5 a box supports
Girl Scouts and your Troop

- Troop Earnings & Rewards
- High Quality Council Programs
- Girl and Volunteer Support



Council Orientation

Volunteer Essentials Chapter 8: Procedures and Standards

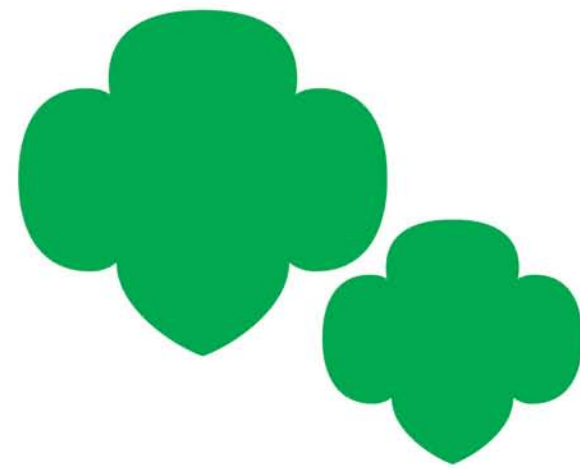
Volunteer Essentials 2014-2015 Chapter 8: Procedures and Standards

- Alcohol and drugs are not allowed around the girls. So, if you plan a family picnic, be sure to let your parents know, alcohol or drugs not allowed.
- Smoking, which also includes vapor, is not allowed where girls are present and must be done in an area away from the girls.
- Weapons - volunteers or girls are prohibited from possessing any form of weapons or explosives restricted by local, state or federal law at any time.
- Male volunteers are welcome at GSGLA in various roles, they must have two female adult leaders present, one which is unrelated, especially when camping or meeting with girls individually.
- If you suspect abuse consult with your staff person. In situations where a volunteer believes that a child is in imminent danger as a result of child abuse, they are encouraged to report the suspected abuse directly. Report call lines are listed on page 146 of Volunteer Essentials. Please contact your staff person or Regional Vice President subsequent to any direct reporting of suspected abuse.

The council also reserves the right to dismiss or exclude from affiliation with the organization any employee or volunteer who is found guilty of child abuse or neglect or has been convicted of child abuse or neglect. GSGLA will comply with all applicable regulations governing child abuse and reporting standards. This means that GSGLA will cooperate with criminal prosecutions

Council Orientation

Volunteer Essentials Chapter 8: Procedures and Standards Dispute Resolution



GSGLA encourages volunteers and staff to take positive actions to resolve conflicts quickly. We believe a personal phone call or meeting to be the most effective and positive action step

Due to potential escalation of conflicts; email, texting, instant messaging, social media, or any other exchange that does not promote person-to-person resolution is not recommended by GSGLA



If a solution is not resolved privately between the two parties involved, the next step is for one or both or all individuals to file a Situation/Incident Report

www.gsglavolunteerapps.org/gsglasituationincidentreport/



Council Orientation

Volunteer Essentials Chapter 8 :Procedures and Standards Contracts

Volunteers may not enter into any contract or agreement that involves an expenditure of any:

- monetary amount
- services that involve the transportation of girls
- the involvement of girls in high risk activities

Without GSGLA approval as defined in Volunteer Essentials

No volunteer may enter into any contract or
waive liability/hold harmless on behalf of GSGLA



Send any contracts to the Vice President of Member Services



Council Orientation

Family Partnership

Family Partnership Funds help:

- Off set costs of programs for girls
- Create more unique program and events for girls in multiple geographic locations
- Recruit and train volunteers to expand troops and events for girls
- Maintain properties and camps for girl activities
- Make sure the girls have the best Girl Scout experience possible

Your investment in Family Partnership is your investment in the **GIRLS!**

What your gift can do for the girls!

\$50 – Can teach 4 girls how to start and run their own business at a Candy Biz workshop

\$100 – Can grant 14 girls with a workshop and materials on bullying and conflict management

\$250 – Can engage 12 girls with the opportunity to build and launch rockets

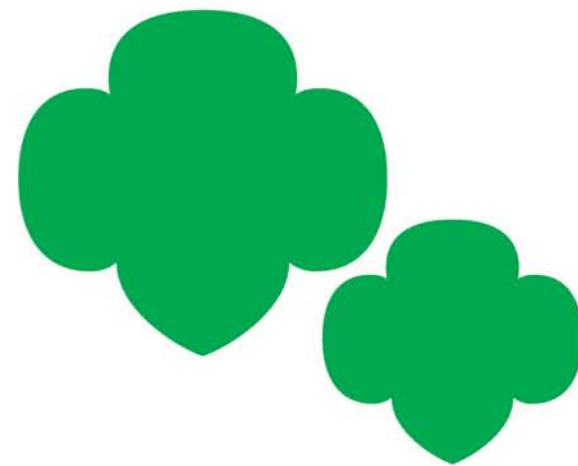
\$500 – Can provide a year of Girl Scouting for 40 girls in need

All families who make a gift of \$25 or more will receive the 2014-2015 Family Partnership patch.



Council Orientation

Your Support System



Your Volunteer Support System

Service Unit Manager

Service Unit Team

- Troop Consultant
- Recruiter
- Treasurer

Attend Leader Meetings!

- Other leaders as mentors
- Attend local events

Your Staff Support System

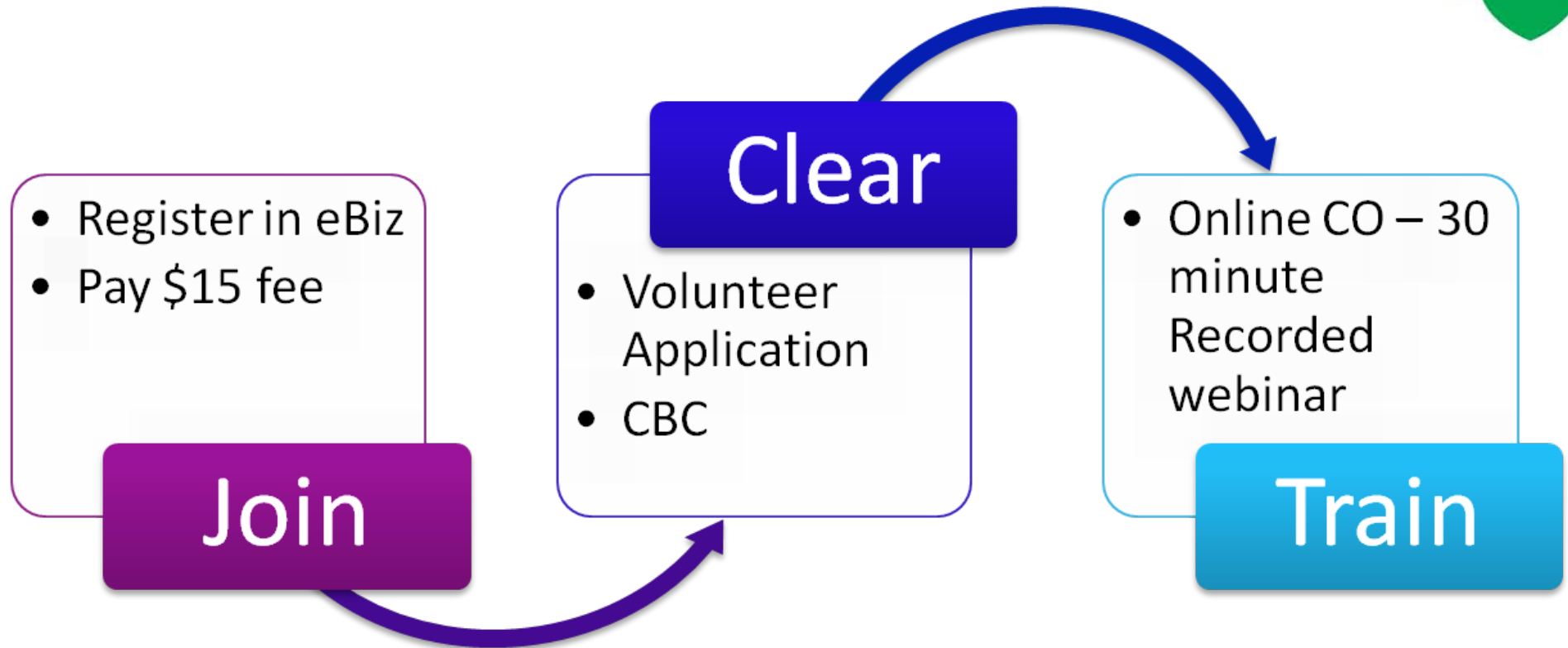
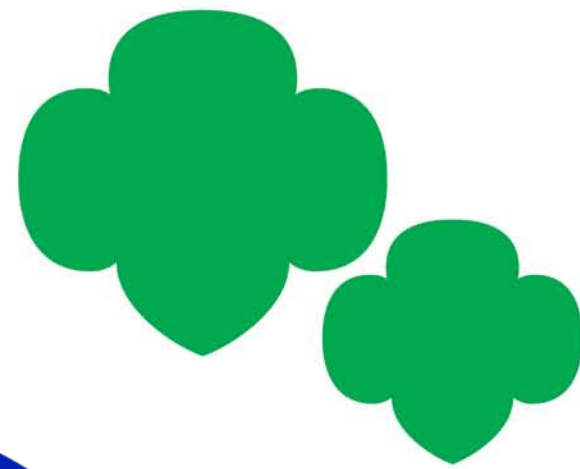
Troop Support Specialist

- Grade level specialties
- Let's Chat webinars
- Customer Care
 - 213-213-0123
 - customercare@girlscoutsla.org



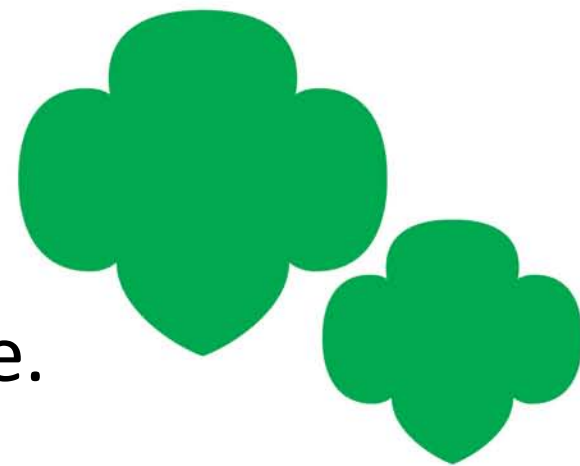
Council Orientation

On-boarding Follow Up



Council Orientation

Wrap-Up



Additional learning opportunities available.

Register through the [Adult Education Calendar](#) or [eBiz](#) for:

- Basic Leader Training[#]
- Grade Level Training[#]
- Indoor Overnight
- Live Webinars
- Camping Skills^{*}
- Domestic Troop Travel^{*}
- Special Events & Money Earning
- First Aid/CPR/AED
- Enrichment Classes
 - Ceremonies
 - Easy Breezy Patrols
 - Songs & Games

[#] take within 3-6 months of appointment as a leader

^{*} Indoor Overnight is a pre-requisite

A quote graphic with a black border, featuring the text "The expert in anything was once a beginner." in a mix of black and brown fonts.

The
expert in
anything
was
once a
beginner.



Congratulations!

You have completed Council Orientation

