



Job Title:	Waterfront Director, Camp Osito Rancho
Department:	Mission Delivery, Program
Reports To:	Program and Camp Director
Location:	Big Bear, CA
Exemption:	Non-Exempt

Job Summary

The Waterfront Director is responsible to the Program Director for organizing and administering high quality waterfront program according to the goals and objectives of the camp and Council that meet the standards and guidelines of GSGLA, GSUSA, ACA, and the State of California. He/She gives direction to staff as assigned.

Essential Duties and Responsibilities

- Develops and implements waterfront program consisting of general swimming, water rescues, small craft safety and canoe skills.
- Delegates specific responsibilities to waterfront staff helping each to develop leadership skills, responsibility, and a caring attitude as members of a cohesive team.
- Trains and monitors fitness and skills of waterfront and boating staff.
- Develops and monitors waterfront safety measures according to Girl Scout Safety wise and ACA Standards including training of staff and campers.
- Teaches water skills as required to camper and /or staff.
- Monitors facilities and equipment under their care for needed repairs and replacements.
- Supervises waterfront program specialist as assigned to specialty unit and conducts job performance reviews mid-way and at the end of camp season.
- Works with the Program Director in the scheduling of daily breaks for waterfront program specialists while staying within the safety protocols outlined in Girl Scout Safety Wise and ACA standards.
- Evaluates and reports as requested.
- Opens and closes waterfront area in orderly fashion including the maintenance of supplies and equipment.
- Secures waterfront areas when not in use.
- Assists with camper luggage on the first and last day of the camp session.

Competencies and areas of expertise may include:

Skill, Experience & Education

- Current First Aid/CPR certified.
- Verification of legal right to work in the United States
 - Valid California identification
 - Social security card
- Current certification in American Red Cross Lifeguard & waterfront or equivalent, first aid, CPR

DESIRABLE QUALIFICATIONS:

- Current certification as Water Safety Instructor or equivalent.
- Documented experience in designing and delivering waterfront program to children.

- Minimum of 1 year experience supervising adults.
- Experience and demonstrated sensitivity in working with people from various ethnic, religious, and economic backgrounds.
- Knowledge of safe and proper use, care, and storage of waterfront equipment, including program equipment, rescue equipment, and maintenance equipment.
- Ability to visually monitor activity in waterfront area.
- Ability to lift and move weight of 50 lbs.
- Ability to demonstrate proper technique in waterfront activities.
- Ability to negotiate rough and uneven terrain.
- Documented experience with small craft.
- Ability to sustain physical activity at altitude above 7000 feet.
- Knowledge of Girl Scout program.
- Experience in camp or similar setting.
- Must pass background check.

Additional Organizational Requirements

- Subscribe to the principles of the Girl Scout Movement.
- Possess a positive attitude with strong work ethic, integrity and honesty.
- Must be flexible, adaptable and willing to thrive in an ever changing/fast-paced environment.
- Develop and maintain sensitivity to employee diversity in the work place.
- Behave in ways that demonstrate respectful treatment of other employees, volunteers and girls.
- Practice pluralism and be inclusive with the services provided.

To apply please send resume to ositocamp@girlscoutsla.org
with "Waterfront Director" in the subject line.

Sorry, no calls or walk-ins please