

**Girl Scouts of Greater Los Angeles
Job Description**

Job Title: Bus Chaperone and Unit Counselor, Camp Osito Rancho – Big Bear, CA

Department: Mission Delivery, Program

Reports to: Unit Leader/Assistant Camp Director

JOB SUMMARY: The Unit Counselor, under the supervision of the Unit Leader and the Assistant Camp Director, is responsible for the safety and well-being of all campers while riding the bus to/from camp. The Bus chaperone counselor will be assigned to units as needed for adult/child ratios. The Bus Chaperone Counselor will share the implementation and coordination of high quality program according to the goals and objectives of the camp and council and is also responsible for the emotional and physical health and safety of campers under her supervision.

HOW TO APPLY: Please send resume to ositocamp@girlscoutsla.org with **Bus Chaperone and Unit Counselor** in the subject line.

THIS IS A SEASONAL POSITION: Availability June 1- mid August

JOB ACCOUNTABILITIES:

- Assists in the guidance of campers through program and group living while helping each gain the most from the camp experience
- Assists in the coordination of unit and all camp activities
- Assists campers during the night as needed with illness, homesickness, bathroom runs, and night time fears
- Participates in the planning and implementation of all camp activities as needed
- Assists with record keeping as requested
- Assists in the opening and closing of living units in accordance with established procedures
- Maintains effective relationships with other staff and works as a member of a staff team

DESIRABLE QUALIFICATIONS:

- Minimum age: 18 years old
- Documented experience working with children
- Experience and demonstrated sensitivity in working with people of various ethnic, religious, and economic backgrounds
- Ability to lift weight of 35 lbs
- Ability to negotiate rough and uneven terrain
- Ability to sustain physical activity at an altitude above 7,000 feet
- Knowledge of Girl Scout program
- Experience in camp setting
- Participation in camp or program leadership training
- Must pass background check

CERTIFICATES, LICENSES, REGISTRATIONS:

- Current First Aid/CPR certification
- Verification of legal right to work in the United States