## Background Check - Q & A

### Why is Girl Scouts of Greater Los Angeles doing background checks?

The safety of the girl is the most important consideration in the appointment of a volunteer. To safeguard the girls in our care, Girl Scouts of Greater Los Angeles has joined with Girl Scouts of the USA to develop a system for conducting criminal background checks on volunteers and all paid staff. It's one more loop in the safety net we provide to protect our girls.

### What is required and how will the information be used?

Through the Asurint Web site, the applicant must enter their name, date of birth and social security number. Girl Scouts of Greater Los Angeles does not retain this information. Asurint will use the information to report on the criminal history of the individual. This report is used to determine eligibility for a volunteer position with our organization. Your social security number on the criminal history records check shall be used for NO other purpose other than to make the process for conducting a background search more accurate.

#### What if I do not have Social Security number?

Please refer to the Customer Care Team in your area.

## What if GSGLA receives criminal history results that indicate that I have a criminal record?

The decision to exclude or limit an individual's participation as a volunteer or paid staff member is solely within the discretion of Girl Scouts of Greater Los Angeles. Factors to be considered include, but are not limited to, the nature and severity of the crime, and the length of time since the criminal conduct occurred. Girl Scouts of Greater Los Angeles shall review each applicant's record on a case-by-case basis.

### What information is included in the background check?

For volunteers, this background check includes criminal records searches of conviction, arrests, court records, inmate records, and sex offender registries.

# What if Girl Scouts of Greater Los Angeles receives criminal history results that I believe are incorrect?

According to the Fair Credit Reporting Act, you have the right to obtain a free copy of any consumer report from Asurint within 60 days of the day when any adverse action is taken against you based on the report. You also have 30 days to report and dispute the results you believe to be incorrect or incomplete to Asurint, who is the reporting source. Girl Scouts of Greater Los Angeles will rely upon the information contained in the criminal history report until a corrected report has been provided.

### How will I get this information regarding my history?

You will receive information provided by Asurint, they will send you a letter with the information regarding your report if there is adverse information.