

ADDITIONAL INSURANCE REQUEST FORM

As of February 2015

DO YOU NEED ADDITIONAL INSURANCE?

- 1) Will any non-Girl Scouts be participating in your event/trip?
 - YES -- Please fill out enrollment for Plan 2 below & submit at least 2 weeks prior to event/trip
 - NO -- Continue with question 2
- 2) Is your trip/event more than 2 nights (3 if it includes a Federal Holiday)?
 - YES -- Please fill out enrollment for Plan 3E or 3P below, for ALL participants, & submit at least 4 weeks prior to trip
 - NO -- Continue with question 3
- 3) Is your trip to an international location?
 - YES -- Please fill out enrollment for Plan 3PI below, for ALL participants, & submit at least 4 weeks prior to trip

NO

Note: If you answered Yes to question 1, 2, or 3, please complete an enrollment form below and send to your Girl Scouts Service Center (but make the check payable to Mutual of Omaha Life Insurance Company).

THINGS TO REMEMBER

- When counting the number of days, count each day, not 24 hour period. For example, a campout from Friday 3:00 p.m. Sunday 10:00 a.m. would be 3 days.
- > There is a five-dollar (\$5.00) minimum purchase. You may purchase additional insurance for more than one event with one check to meet the minimum of \$5.00. Cash and credit cards not accepted.
- Make checks payable to: **Mutual of Omaha Life Insurance Company**. Enrollment request and check must be received at the Girl Scouts Service Center no later than 2 weeks prior to the event/departure date, or 4 weeks for extended/international trips.
- Forms may be mailed to or dropped off at your local GSGLA Service Center.
- You only need to purchase one type of additional insurance per event. Use these guidelines or call Customer Care at 213 213-0123 for assistance.

For your convenience, below are addresses for each GSGLA Service Center.										
GSGLA Headquarters 801 S. Grand Ave., Ste 300 Los Angeles, CA 90017 Phone: 213-213-0123	101 E. V Arcadia	Gervice Center Wheeler Ave. a, CA 91006 213-213-0123	Montclair Service Center 9525 Monte Vista Ave. Montclair, CA 91763 Phone: 213-213-0123							
Marina del Rey Service Ce 4551 Glencoe Ave, Ste 14 Marina del Rey, CA 9029 Phone: 213-213-0123	40 92	Long Beach Service Center 4040 N. Bellflower Blvd. Long Beach, CA 90808 Phone: 213-213-0123								
Woodland Hills Service Center 20931 Burbank Blvd, Suite A Woodland Hills, CA 91367 Phone: 213-213-0123	41307 12 th S Palmda	Service Center Street West, #105 Ie, CA 93551 213-213-0123	Santa Clarita Service Center 21515 Soledad Canyon Rd., #118 Santa Clarita, CA 91350 Phone: 213-213-0123							



(1)

(2)

ADDITIONAL INSURANCE REQUEST FORM

(5)

(6)

As of February 201!

EVENT INFORMATION	
Event/Trip Name/Description:	
Event/Trip Location:	Special Event ID #(if applicable):
Event/Trip Date(s):	
Adult in Charge:	Email:
Day Phone:	Evening Phone:
Troop/Service Unit:	

(4)

(3)

Plan Type	# Girl Scouts	# Non-Girl Scouts	Total # Participants = Col 1+Col 2	Total # of Days	Participant Days = Col 3 x Col 4	Premium each Day	Total =Col 5 x Col 6
2 (covers accidents only)	N/A					11¢	
3E (covers accidents & illness; coordinates with any family health plan						29¢	
3P (covers accidents & illness; is primary coverage)						70¢	
3PI (covers accidents, illness, and travel assistance services)						\$1.17	