

Girl Scouts of Greater Los Angeles Job Description

Job Title : Before and After Care Leader, Mariposa
Department : Mission Delivery, Program
Reports To : Camp Director

Summary: Participates in implementation of Girl Scout programming, ensures safety of girls and encourages the success of every girl at camp. Helps create and implement the before and after care programs for girls who need supervision outside of traditional camp hours. This position is part time.

Minimum Qualifications:

- Minimum age 18 years old.
- Willingness to promote and encourage the Girl Scout philosophy.
- Desire and ability to work with children of different ages, backgrounds, and interests.
- Serve as a role model for campers and other staff.
- Understanding that every situation can be a learning experience.
- Ability to work in close proximity with others.
- Ability to take initiative to carry out tasks and responsibilities of camp.
- Ability to work in a team setting.
- Willingness to try new things and be personally challenged.
- Willingness to take charge and help motivate others.
- Appreciation and respect for all races, cultures, religions, and abilities.
- Enthusiasm, creativity, honesty, and patience.
- Must have a positive and professional attitude when participating in health screenings.
- Promptness.
- Reliable transportation.
- First Aid/CPR certified.
- Ability to pass background check upon job offer.

Essential Duties and Responsibilities:

- Attend and actively participate in staff trainings and meetings.
- Serve as a role model to all by demonstrating high standards of personal conduct including punctuality, sportsmanship, sharing chores, and clean up duties.
- Lead or teach activities, such as: songs, games, crafts, and science.
- Participates in all activities with their group, making camp fun for their campers, teaching skills, providing encouragement and facilitating opportunities of interaction between campers.
- Continuously try to make a positive connection with each girl participant and foster connections among the campers.
- Ability to recognize and respond to opportunities for problem solving within the camp environment.
- Be able to use humor and patience to guide and teach campers.
- Responsible for care of all facilities, equipment and supplies.
- Administer basic first aid and medications per GSGLA guidelines, document and communicate incidents to the camp director.
- Instruct campers in emergency situations.
- Follow camp rules and the guidelines of the Girl Scout organization.
- Other duties as assigned.

Language Skills: Ability to effectively present information and respond to questions from groups of volunteers, leaders, and girls and the general public.

Mathematical Skills: Ability to calculate figures and keep accurate records.

Reasoning Ability:

Ability to solve practical problems and deal with a variety of variables while maintaining a high standard of camp safety. Ability to interpret a variety of instructions furnished in written, oral, diagram, or schedule form.

Certificates, Licenses, Registrations:

Current CPR and First Aid certification
Verification of legal right to work in the United States
Valid California identification
Social security card

If you have a valid California Drivers License – proof of valid Automobile Liability Insurance

Other Qualifications: Weekend Work Required (training)

Please submit a cover letter and resume to mariposacamp@girlscoutslar.org with Before/After care Leader in the subject line.