

CORPORATE COOKIE BOOTHS - BASIC INFORMATION / INSURANCE FORM

Please complete this form and email or fax it by December 19 to ssollow@girlscoutsla.org or (626) 677-2556.

Corporate Building

Building Name: _____

Building Address: _____
Street Zip

Corporate Building Contact (include address if different from above)

Name: _____

Address: _____
Street Zip

Phone: _____

Email: _____

Please select any possible date(s) and circle the time that a Girl Scout troop may sell cookies in your building:

_____ Tuesday, Feb. 17, 2015	11:30am – 2:00 pm Á • 3:30 pm – 6:00 pm
_____ Thursday, Feb. 19, 2015	11:30am – 2:00 pm Á r 3:30 pm – 6:00 pm
_____ Monday, Feb. 23, 2015	11:30am – 2:00 pm Á • Á 3:30 pm – 6:00 pm
_____ Tuesday, Feb. 24, 2015	11:30am – 2:00 pm Á r Á 3:30 pm – 6:00 pm
_____ Wednesday, Feb. 25, 2015	11:30am – 2:00 pm Á • Á 3:30 pm – 6:00 pm

_____ Alternate date or time is preferred: _____
(between Feb 13 and Mar 8, weekends excluded) Date Time (from – to)

Is a certificate of insurance required for Girl Scouts to have a corporate booth at your location? **Yes** **No**

If yes, please fax a copy of your insurance requirements to Stephanie Sollow at (626) 677-2556 or mail your insurance requirements to:

Girl Scouts of Greater Los Angeles – Southeast Region
 Attention: Stephanie Sollow / Product Sales Manager
 9525 Monte Vista Avenue, Montclair CA 91763-2231

Name as Additional Insured:

Name: _____

Address: _____

City: _____ Zip: _____

Phone: _____

Cookie Delivery Company

Circle Moving & Storage
3333 E Willow Street
Long Beach CA 90806

Bekins
20525 Nordhoff St., #58
Chatsworth CA 91311

Delivery Contact Person (for cookie deliveries only)

Bill Greek
(562) 424-0451

Karla Schmerber
(818) 407-4079

**CORPORATE COOKIE BOOTHS –
ADDITIONAL INFORMATION FORM**

Building Name: _____

Information for the Girl Scout troop selling at your location:

Where should they park?

Will their parking be validated?

If yes, where / with whom?

Where will the troop be selling? Is it indoors or outdoors?

Will a table and chairs be provided?

To whom and where should the troop report upon arrival?

Will you provide a dolly or cart for moving cookie cases?

Are there any additional instructions or restrictions?

Is secured storage space available for us to deliver cookies on the weekday before your booth? Yes No

If yes, please describe the space:

Information for delivery of cookies to your site:

Contact Name: _____

Daytime Phone: _____ Fax: _____

Alternate Contact Name: _____

Alternate Contact Phone: _____ Fax: _____

Street address for delivery _____
Street Zip

Special instructions: