

Chapter 1: Welcome to Girl Scouts

Welcome to the great adventure of Girl Scouting! Thanks to volunteers like you, generations of girls have learned to be leaders in their own lives and in the world.

We know you're busy and need to be efficient with your time. For that reason *Volunteer Essentials* is an online reference at www.girlscoutsla.org for you to use as needed. When you have a question, simply look up the topic in the Table of Contents or Index, and you'll find your answer. Think of *Volunteer Essentials* as your encyclopedia to Girl Scout volunteering: It's here when you need it, but there's no need to read it all today. **This document is customized for our Girl Scouts of Greater Los Angeles council (GSGLA) and contains Policies, Procedures, and Standards. Therefore, it supersedes the National Guidelines.** If you need a print copy, they are available for sale in our GSGLA shops.

Girl Scouts of Greater Los Angeles (GSGLA) is one of the 112 Girl Scout councils (geographic areas) that make up our national organization, Girl Scouts of the USA (GSUSA). GSGLA serves more than 40,000 girl and 22,000 adult members covering all of Los Angeles County and parts of San Bernardino, and Kern counties representing 350 communities and spans over approximately 6,000 square miles. Our administrative headquarters is located at 801 South Grand Avenue, Los Angeles. GSGLA service centers and Girl Scout shops are located in Palmdale, Santa Clarita, Woodland Hills, Marina del Rey, Long Beach, Montclair*, and Arcadia.

In addition, GSGLA owns two camp properties, where beginning to advanced campers may spend a day, week, or longer in the outdoors. The most popular camp activities include horseback riding, canoeing, swimming, archery, and adventure/challenge courses that include high ropes courses, climbing walls, and zip lines. GSGLA also owns 10 program centers where girls are able to experience troop meetings, day or overnight events, and fun in the outdoors. At Girl Scouts, our mission is to build girls of courage, confidence, and character, who make the world a better place. We are the largest organization dedicated solely to girls—all girls—where, in a diverse, inclusive, accepting, and nurturing environment, girls build skills for success in the real world. In partnership with committed adult volunteers, girls develop qualities that will serve them all their lives—like leadership, strong values, social conscience, and conviction about their own potential and self-worth.

Girl Scouts embraces girls of all abilities, backgrounds, and heritage, with a specific and positive philosophy of inclusion. Each girl—without regard to socioeconomic status, race, physical or cognitive ability, ethnicity, primary language, or religion—is an equal member of Girl Scouts.

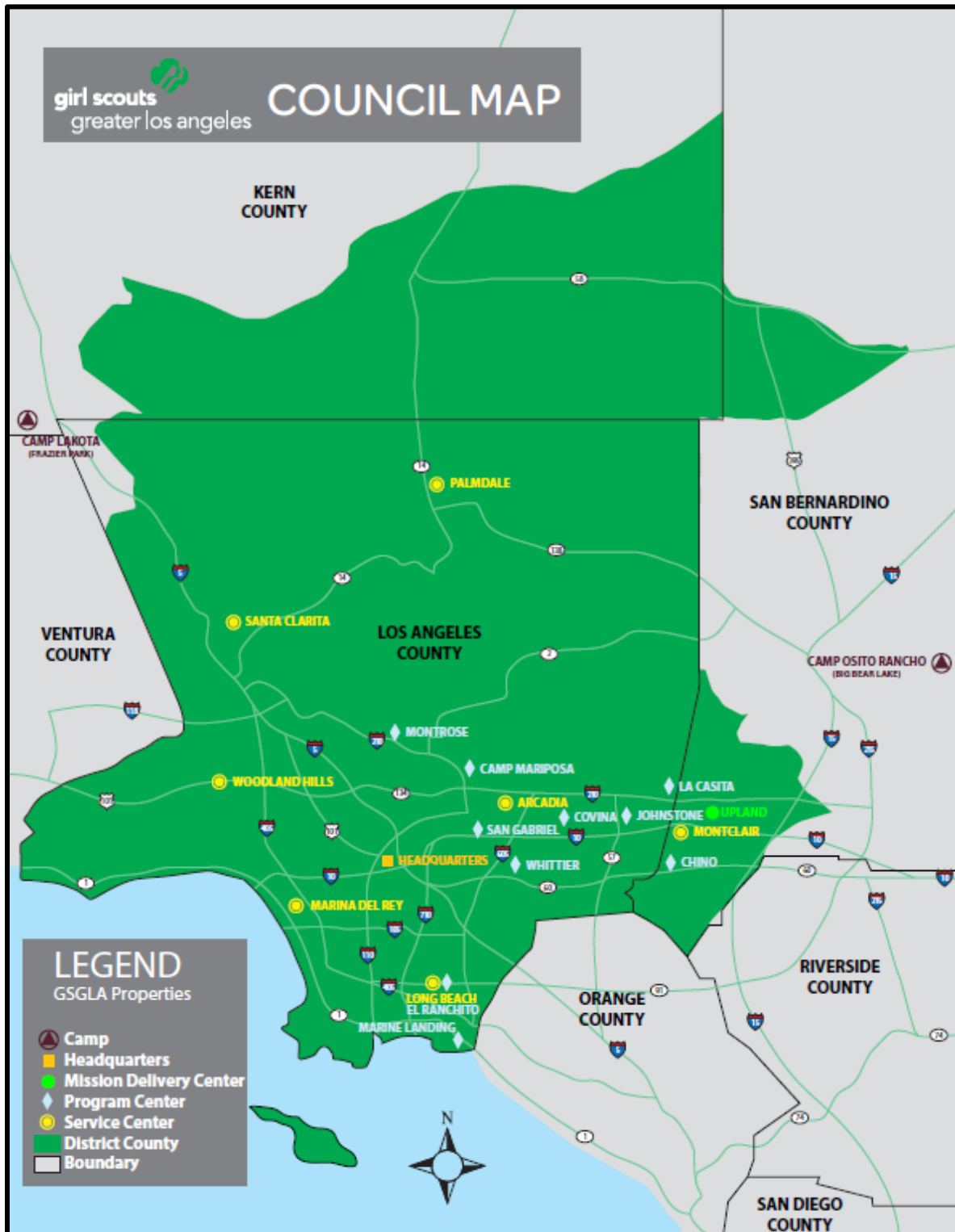
Go to www.girlscoutsla.org and join us on Facebook (facebook.com/GSGLA) and be a fan of Girl Scouts of Greater Los Angeles (GSGLA). Follow us on Twitter at @GirlScoutsLA (twitter.com/girlscoutsla), view our latest photos on our Instagram feed at @GirlScoutsLA (instagram.com/girlscoutsla), or videos on our GSGLA YouTube channel (youtube.com/user/GirlScoutsLA). You can also join us on LinkedIn (<https://www.linkedin.com/company/girl-scouts-of-greater-los-angeles>). GSGLA Blog (blog.girlscoutsla.org): Read first-person stories from girls, volunteers, staff (including CEO Lise L. Luttgens), and more.

*Montclair will be relocating to Upland.

We Are Girl Scouts

Girl Scouts was founded in 1912 by trailblazer Juliette Gordon Low. We are the largest girl-serving organization in the United States and a member of the World Association of Girl Guides and Girl Scouts (WAGGGS), a sisterhood of close to 10 million girls and adults in 145 countries.

Map of Girl Scouts of Greater Los Angeles' region and property locations



Our Mission and Vision

Girl Scouts builds girls of courage, confidence, and character, who make the world a better place. We strive to be the premier leadership organization for girls, and experts on their growth and development.

Girl Scout Promise

On my honor, I will try:
To serve God* and my country,
To help people at all times,
And to live by the Girl Scout Law.

*Girl Scouts of the USA makes no attempt to define or interpret the word “God” in the Girl Scout Promise. It looks to individual members to establish for themselves the nature of their spiritual beliefs. When making the Girl Scout Promise, individuals may substitute wording appropriate to their own spiritual beliefs for the word “God.” **Note:** This disclaimer appears in the National Leadership Journey adult guides, but not in the girls’ books. It is included here as a reminder to you, as a volunteer, that it’s your responsibility to be sensitive to the spiritual beliefs of the girls in your group and to make sure that everyone in the group feels comfortable and included in Girl Scouting. Please feel free to share this information with girls’ families.

Girl Scout Law

I will do my best to be

honest and fair,
friendly and helpful,
considerate and caring,
courageous and strong,
and responsible for what I say and do

and to,

respect myself and others,
respect authority,
use resources wisely,
make the world a better place,
and be a sister to every Girl Scout

More than 3 Million Strong

We are urban, rural, and suburban. We are in schools, churches, temples, mosques, public housing, foster homes, and detention centers. We are in virtually every zip code and in 90 countries around the world.

- **2.3 million** girls 5 to 18 years of age
- **16,800** Girl Scouts overseas
- **800,000** adult volunteers
- **59 million** alumnae
- **112 councils** throughout the United States

At any given time, approximately 10 percent of girls are Girl Scouts, and it’s interesting to know that:

- **80 percent** of women business owners were Girl Scouts.
- **69 percent** of female U.S. Senators were Girl Scouts.
- **67 percent** of female members of the House of Representatives were Girl Scouts.
- Virtually every female astronaut who has flown in space was a Girl Scout.

ToGetHerThere

At Girl Scouts, we know that when girls are given the opportunity, they change their world. Every girl has an important role to play, and every girl deserves the opportunity to achieve anything she sets her sights on. But we need help to ensure that girls in every U.S. zip code develop the confidence that Girl Scouts nurtures. That's why we've launched ToGetHerThere, the largest fundraising campaign for girls in history.

ToGetHerThere is a Movement-wide fundraising campaign with the goal of raising \$1 billion for girls by 2020. Every gift to every Girl Scout council counts toward the goal. Together, we will get her there—to help lead her troop, her family, her community, her company, her country, and her world. At Girl Scouts of Greater Los Angeles, we participate in this movement through our annual ToGetHerThere Luncheon. To learn more about it, including how to spread the word about the campaign, visit www.girlscoutsla.org/pages/donors/whysponsor.html. To donate to this cause now, visit http://girlscoutsla.thankyou4caring.org/ToGetHerThere_Support.

INVEST IN GIRLS.
CHANGE THE WORLD.


girl scouts
greater los angeles



I Can't Wait To

I Can't Wait To is a multi-year campaign that focuses on getting the fun of Girl Scouts into the lives of young girls (K–5), their parents and caregivers, and you, the volunteer. We are heading into the third year of I Can't Wait To, and the promotions, games, and contests keep coming.

I can't wait to



You know that feeling when you just can't wait for tomorrow?

The feeling you get when you're with your friends and you're talking about all the fun things that could happen? We love that feeling! So let's do all the cool stuff you imagined—like exploring the outdoors, creating your own artistic masterpiece, or helping the community with new friends. We'll always be counting down to the next adventure—and the next one, and the next one—together.

Ready? Start the fun now at girlscoutsla.org/join.


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Connect Online

Connect with Girl Scouts of the USA at www.girlscouts.org, www.facebook.com/GirlScoutsUSA, www.twitter.com/girlscouts, and www.pinterest.com/GSUSA.

Girl Scouts of Greater Los Angeles shares event information, learning opportunities, tips, and advice at www.girlscoutsla.org, www.facebook.com/GSGLA, and www.twitter.com/GirlScoutsLA.

Additionally, Girl Scouts of Greater Los Angeles offers a number of print and electronic resources for GSGLA updates and program information, including segmented e-newsletters and an up-to-date website and web calendar at www.girlscoutsla.org. If you are not receiving print or electronic communications from GSGLA, please let us know by emailing communications@girlscoutsla.org. To submit your troop stories and pictures for possible publication, please email them to pr@girlscoutsla.org.

GSGLA Social Media

GSGLA has a robust listing of social media tools, which are linked at the bottom of every *Great News!* e-blast. Our top social media sites are also linked in the footer of our website. The majority of our social media is managed by marketing and communications staff. There are many ways to stay connected and informed by following, liking, visiting, and using these resources:

GSGLA Facebook ([facebook.com/GSGLA](https://www.facebook.com/GSGLA)): “Like” this page and find out first on Facebook! Here’s where the latest and greatest information is shared regarding upcoming events, deadlines, special contests, and opportunities. GSGLA members can also share photos on the page. Discussion and feedback as a “Comment” is both welcome and encouraged.

GSGLA Cookie & Nut Friends Facebook ([facebook.com/GSGLACookieNutFriend](https://www.facebook.com/GSGLACookieNutFriend)): During Girl Scout Cookie and Fall Product Program seasons, staff share real-time information regarding these two programs. (This is managed by product sales staff.)

GSGLA Twitter ([twitter.com/girlscoutsla](https://www.twitter.com/girlscoutsla)): This page is where GSGLA shares Girl Scout information that is relevant to the community at-large.

GSGLA CEO Twitter ([twitter.com/gsgla_ceo](https://www.twitter.com/gsgla_ceo)): GSGLA’s CEO shares updates and thoughts on the Girl Scout Movement in greater Los Angeles. She encourages discussion with Girl Scouts, volunteers, and community members.

GSGLA Instagram ([instagram.com/girlscoutsla](https://www.instagram.com/girlscoutsla)): Tag @girlscoutsla or use the hashtags #girlscoutsla and #gsgla in your public posts, and GSGLA might share it!

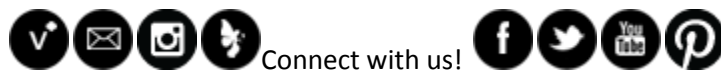
GSGLA Pinterest ([pinterest.com/girlscoutsla](https://www.pinterest.com/girlscoutsla)): This is a fun way for leaders to get ideas for troop meetings, activities, field trips, ceremonies, and more. (This is managed by program staff.)

GSGLA YouTube ([youtube.com/user/GirlScoutsLA](https://www.youtube.com/user/GirlScoutsLA)): Here's where viewers can find interviews with girls, messages from the GSGLA CEO, *Gabbing with Girl Scouts* episodes, sizzle videos, local news highlights, PSAs, instructional videos, and more.

GSGLA LinkedIn (<https://www.linkedin.com/company/girl-scouts-of-greater-los-angeles>): GSGLA posts non-traditional volunteer opportunities, and GSGLA press releases and news coverage to those who follow GSGLA on LinkedIn.

GSGLA Pixelist (thepixelistla.com): This is GSGLA’s classified website where volunteers can post listings about needing volunteers or supplies, etc. (This is managed by member services staff.)

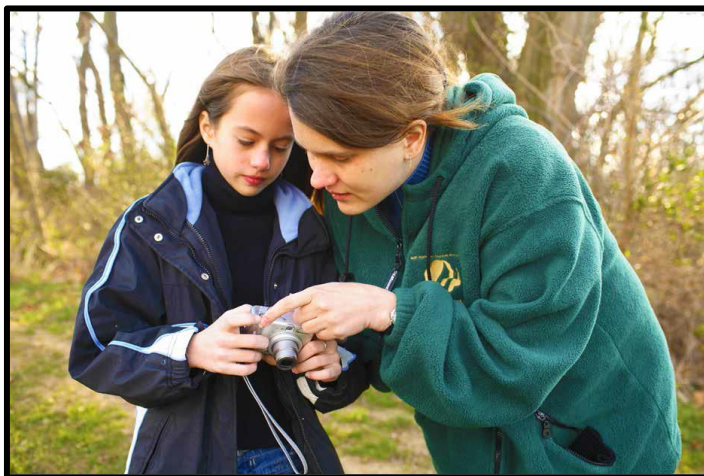
GSGLA Blog (blog.girlscoutsla.org): A fun and interactive way to celebrate all things GSGLA and learn more about our events and programs. Read first-person stories from girls, volunteers, staff (including CEO Lise L. Luttgens), and more.



Girl Scouting as a National Experience

Now that you're a Girl Scout volunteer, you belong to a network of nearly 1 million adults who share an important commitment: preparing girls to lead successful lives. During your time as a volunteer, you'll have fun, meet new people, and learn-by-doing alongside girls at every step.

The Girl Scout program—what girls do in Girl Scouting—is based on the Girl Scout Leadership Experience (GSLE), a national model that helps girls become leaders in their own lives and as they grow. No matter where girls live or what their age or background, as Girl Scouts they are part of a powerful, national experience. As they build leadership skills, they also develop lifelong friendships and earn meaningful awards, two of many treasured traditions in the sisterhood of Girl Scouting.



What Girl Scouting Does for Girls

Girl Scouting guides girls to become leaders in their daily lives, their communities, and the world—helping them become the kind of person exemplified by the Girl Scout Law. When girls—as the Girl Scout Law states—are “honest and fair,” when they “use resources wisely,” and know how to be “courageous and strong,” they can be more successful in everything they do. It may start in school and on sports teams, but research shows that the courage, confidence, and character they develop as Girl Scouts follows them throughout their lives. Girl Scouting has a practical approach to helping girls become leaders:

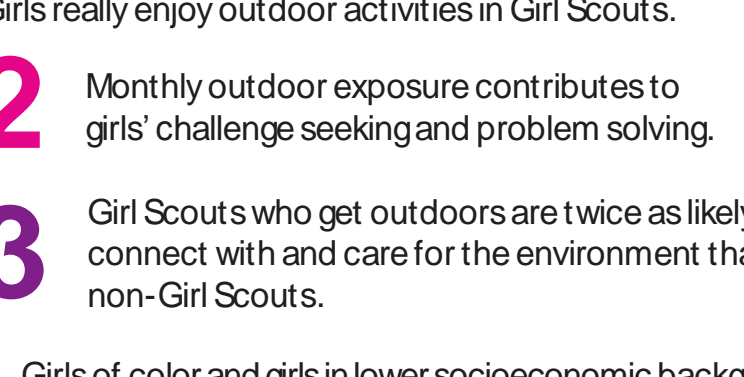
- When girls lead in their own lives, they **Discover** their values and the confidence to do what's right. This helps girls act in ways that make us proud, no matter where they are.
- When girls lead in their communities, they **Connect** as they learn how to work with other people. This helps them get along better with others, resolve conflicts, and do better on group projects at school.
- When girls lead in the world, they **Take Action** to change the world for the better. Starting as young Girl Scouts, girls learn how to see problems—such as a food pantry in need of donations or an elderly neighbor who could use a hand—and come up with a solution.

In other words: **Discover + Connect + Take Action = leadership**. And everything you do with girls in Girl Scouting is aimed at giving them the benefits of these Three Keys to Leadership.

More details about the benefits and outcomes that Girl Scouts offers girls can be found in *Transforming Leadership Continued*, available online at

www.girlscouts.org/research/publications/gscoutcomes/transforming_leadership_continued.asp.



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- The infographic features a vertical list of four numbered points. The numbers 1, 2, and 3 are in orange, pink, and purple respectively, while number 4 is in blue. To the right of the text is a large, stylized graphic of a Girl Scout trefoil in shades of pink and purple. The background is a light gray with a subtle pattern of small white dots.
- 1 Girls really enjoy outdoor activities in Girl Scouts.
 - 2 Monthly outdoor exposure contributes to girls' challenge seeking and problem solving.
 - 3 Girl Scouts who get outdoors are twice as likely to connect with and care for the environment than non-Girl Scouts.
 - 4 Girls of color and girls in lower socioeconomic backgrounds report even stronger benefits from outdoor experiences.

“It was my first time on the water, in a lake. I was scared at first but when I started to paddle I got the hang of it . I really loved it .”

10-year-old Girl Scout , Missouri

Because of Girl Scouts...

71% of girls tried an outdoor activity for the first time.

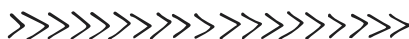
71% of girls improved an outdoor skill.

48% of girls helped other girls do an outdoor activity.

29% of girls overcame a fear of an outdoor activity.



More than S'mores



Start the fun now!

[girlscouts.org/join](https://www.girlscouts.org/join)

*More Than S'mores, a 2014 study by the Girl Scout Research Institute, talked to nearly 3,000 Girl Scouts in fourth-through-eighth-grade.

The Girl Scout Leadership Experience

Girl Scouting isn't just about what we do; it's also about how we do it. Over time, we've noticed that girls will give almost any activity a try, as long as the adults guiding them take the right approach. Girl Scout activities ask adult volunteers to engage girls in three ways that make Girl Scouting unique from school and other extracurricular activities:

- **Girl-led:** Girls of every grade level take an active role in determining what, where, when, why, and how they'll structure activities. Of course, you'll provide guidance appropriate to the age of the girls. Plus, you'll encourage them to bring their ideas and imaginations into the experiences, make choices, and lead the way as much as they can.
- **Learning by doing:** This means that girls have active, hands-on experiences. It also means they have a chance to think and talk about what they are learning as a result of the activities. This kind of reflection is what helps girls gain the self-awareness and confidence needed to dive into new challenges. So make sure girls always have a chance to talk with each other—and you—after an activity. It doesn't have to be formal, just get them talking and see what happens.
- **Cooperative learning:** Girls learn so much about themselves and each other when they team up on common goals. Plus, great teamwork helps girls in school now and on the job later. Look for ways to help each girl contribute her unique talents and ideas to the team, help all girls see how their differences are valuable to the team, and coach girls to resolve their conflicts productively.

We call these three methods "processes." You might be wondering how to put these processes into action with the girls in your group. These steps should help you get started:

1. After you help girls choose a National Leadership Journey, make sure you get the adult guide that accompanies the Journey. As you read through that guide, look at how the activities, conversations, and choice-making options are set up using the three processes. Once you start practicing the processes, you'll probably find that they become second nature when you're with girls.
2. If you haven't already, watch [Girl Scouting 101](#), our online introduction to volunteering with Girl Scouts. If you've already watched Girl Scouting 101, you may want to review its "What Girl Scouts Do" section to brush up on the processes.
3. Want more detail about the processes? Take a look at the examples in *Transforming Leadership Continued*, available online at www.girlscouts.org/research/publications/gscoutcomes/transforming_leadership_continued.asp.

One last tip about using the processes: The girls' time in Girl Scouting isn't a to-do list, so please don't ever feel that checking activities off a list is more important than tuning in to what interests and excites girls and sparks their imaginations. Projects don't have to come out perfectly, and girls don't have to fill their vests and sashes with badges; what matters most is the fun and learning that happens as girls make experiences their own.









Who Can Join Girl Scouts - and How?

Girl Scouts is about sharing the fun, friendship, and power of girls and women together. Any girl—from kindergarten through 12th grade—can join Girl Scouts. Girl Scout volunteers are also a diverse group—you may be a college volunteer working on a community-action project, a parent volunteer ready for an outdoor adventure with your daughter's group, or any responsible adult (female or male, who has passed the necessary screening process) looking to help prime girls for the day when they'll lead, however and wherever they choose.

All members share, both girls and adults, are the Girl Scout Promise and Law. Each member also agrees to follow safety guidelines and pay the annual membership dues of \$15. (Adults have the option to purchase a lifetime membership for \$375).

Girls at Every Grade Level

Girl Scouts is for all girls in grades K-12												
K	1	2	3	4	5	6	7	8	9	10	11	12
Daisies 		Brownies 		Juniors 		Cadettes 			Seniors 		Ambassadors 	

The Girl Scout nationwide progression model and GSUSA regulations state that K-1st grade girls are Daisies, and bridging of Daisies to Brownies is by grade level, after girls complete the first grade. Girl Scouts is not based on what a girl can accomplish or ability, but reflects grade-based levels that are set so girls share experiences with other girls of the same grade. The idea is that girls of the same grade all have something unique to offer and that girls bond best when they have those shared experiences. The Girl Scout program and experiences grow as the girls do, introducing girls to new age-appropriate experiences along their K-12 continuum. The progression model is designed to be about a girl's journey with other girls in the same level.

If a girl is enrolled in a school district's transitional kindergarten program, and will turn five years old before Dec. 2, she can be registered as a Daisy Girl Scout.



Flexible Ways to Participate

Across the country, the Girl Scout community is hard at work on a whole new approach to make sure that everyone can participate in Girl Scouting in the ways they want to. As a volunteer, you can choose from flexible ways to participate that can be tailored to fit your schedule and lifestyle. You can also volunteer behind the scenes, in our GSGLA office, instead of volunteering directly with girls.

Girls can choose any one, all, or some of the options—camp, events, series, troop, travel, and virtual*— within a single membership year. (*Note that virtual is still in development.) As a volunteer, you too have the option of partnering with girls throughout a membership year or committing to an opportunity for only a few weeks or months.

Based on independent research and extensive surveys with thousands of council staff members from around the country, we have a good sense of which options will interest girls, based on their grade levels. These are reflected in the chart on the right.



GRADES												
K	1	2	3	4	5	6	7	8	9	10	11	12
TROOP												
			CAMP									
					SERIES							
									EVENTS			
						TRAVEL						
			VIRTUAL									

Series

Series is a pathway for girls to participate in Girl Scouting. GSGLA series incorporate Girl Scout Journeys into the program, and last for 3–4 consecutive weeks for approximately 90 minutes per session. Series programs are the perfect introduction for girls who have not yet had the opportunity to discover the exciting world of Girl Scouts. Series include engaging enrichment lesson plans delivered to a wide range of girls at various school sites and community-based organizations throughout the greater Los Angeles area. Most programs occur during the afterschool hours; however, some may occur during the regular school day.

Juliettes

Girl Scouts of Greater Los Angeles uses the title “Juliette” for a girl who registers in Girl Scouts individually, rather than as part of a specific pathway. As Juliettes, girl members:

- Register without being part of a troop, camp, series, or other pathway (but may participate in any of them other than the troop pathway).
- Are full members of Girl Scouts of the USA and Girl Scouts of Greater Los Angeles and may participate in GSGLA and national events.
- Are part of a service unit (council geographic area) and may participate in service unit events with an adult partner. Some events may require an additional service unit fee.
- May earn badges, Journey leadership awards, and other official Girl Scout awards for their grade level, including the Girl Scout Bronze, Silver, and Gold Award.
- May earn religious recognitions sponsored by their faith community or the My Promise, My Faith Award by Girl Scouts.
- May take part in GSGLA’s Girl Scout Cookie and Fall Product programs.
- May attend GSGLA and service unit summer day camps and resident camps.



Girl Scouts' Organizational Structure

Girl Scouts is the world's largest organization of and for girls, currently encompassing 2.3 million girl members and nearly one million volunteers! Three core structures support all these members: the national headquarters, GSGLA, and your support team.

National Organization and Worldwide Sisterhood

The national office of Girl Scouts of the USA (GSUSA), located in New York City, employs roughly 300 employees. GSUSA is a member of the World Association of Girl Guides and Girl Scouts (WAGGGS). Visit [GSUSA online](#), where you'll find a wealth of resources for both girls and volunteers.

Global Girl Scouting ensures that girls have increased awareness about the world, cross-cultural learning opportunities, and education on relevant global issues that may inspire them to take action to make the world a better place. Visit [Global Girl Scouting online](#) for additional information.

Since 1925, USA Girl Scouts Overseas (USAGSO), a division of Global Girl Scouting, has helped ease the transition for American families relocating overseas by offering the familiar traditions and exciting opportunities of Girl Scouting to girls abroad. USAGSO now serves thousands of American girls living overseas, as well as girls attending American or international schools. Through Global Girl Scouting, members participate in World Thinking Day on February 22, visit the four WAGGGS world centers, participate in international travel, promote global friendship and understanding by supporting the Juliette Low World Friendship Fund, and take action on global issues.

Our Council

Girl Scout councils are chartered by the national office to attract and retain members in a geographic area, provide ways for girls to participate in Girl Scouting, create an environment that reflects Girl Scout values and ideals, manage volunteers' experience with Girl Scouting, and keep girls and volunteers as safe as possible. The national office provides support materials to all councils to ensure that the Girl Scout experience is nationally consistent.

You are part of Girl Scouts of Greater Los Angeles (GSGLA). Girl Scouts is a volunteer-driven organization. We have nearly 24,000 volunteers and more than 140 professional staff to bring Girl Scouting to more than 40,000 girls in our area. Once troops are registered they are offered training and support by GSGLA.

Girl Scouts of Greater Los Angeles serves all of Los Angeles County and parts of San Bernardino, and Kern counties representing 350 communities and spans over approximately 6,000 square miles. Our administrative headquarters is located at 801 South Grand Avenue, Los Angeles.

GSGLA Service Centers and GSGLA Stores

Girl Scouts of Greater Los Angeles operates seven service centers with retail stores located at each. Our service centers are based throughout greater Los Angeles in Arcadia, Long Beach, Marina del Rey, Montclair*, Palmdale, Santa Clarita, and Woodland Hills.

GSGLA Store Information

Our GSGLA retail stores are available as a walk-in resource, where professional and knowledgeable GSGLA staff can personally assist girls, parents, and volunteers with their Girl Scout needs and questions. Our stores carry uniforms, insignia, earned badges, and program materials that are needed by both girls and adults. Beyond the core basics, we also stock accessories, miscellaneous camp merchandise, fun patches, jewelry, and other gift items.

*Montclair will be relocating to Upland.

Starter Kits are a great way for every girl to begin their Girl Scout journey or for bridging to their next Girl Scout level. The starter kit includes the Girl's Guide to Girl Scouting, a Journey book, American Flag Patch, GSGLA Council ID patch, Official Girl Scout membership pin, World Association pin, Insignia Tab, uniform tunic, vest or sash and a collectable GSGLA fun patch. Plus you receive a free bag (a \$14.00 value) with the kit purchase!

GSGLA retail stores accept orders by phone, fax, and email with a credit card. You will be contacted by GSGLA staff during store hours to confirm your order. During this call, pick-up time or shipping arrangements will be made. On large quantities, retail staff appreciate orders being placed at least two weeks in advance to assure needs being met.

*For more information or for an order form, visit www.girlscoutsla.org/pages/shop/index.html.

All purchases made in GSGLA retail stores support local programs for GSGLA girls.

GSGLA Store Payment Information:

- We accept cash, check, GSGLA Gift Cards, MasterCard, VISA, American Express, and Discover.
- Troop checks MUST be countersigned by 2 authorized signatories.

GSGLA Return Policy:

- Within 15 days of original purchase.
- Must be accompanied by the original sales receipt.
- May be returned at any GSGLA store, regardless of which GSGLA store it was purchased at.
- Merchandise must be in saleable condition. Tags attached.
- No returns on SEASONAL, DISCONTINUED or CLEARANCE items. These sales are final.
- Stores cannot accept returns on items purchased online; see your invoice for return policy.

GSGLA Refund Policy:

- Credit card purchases will be refunded to the original card number.
- Cash purchases are refunded in cash ONLY if \$10.00 or less. Refunds greater than \$10.00 will be in the form of a GSGLA Gift Card.
- Check purchases are refunded the same as cash with a 10-day waiting period.
- GSGLA Gift Card purchases are refunded back onto a GSGLA Gift Card.



Online Shopping is available to customers 24/7. You can go to – www.girlscoutsla.org and click on the SHOP tab. On the shop page, click on the icon labeled "SHOP ONLINE." This will take you to the online store for convenient shopping.

GSGLA Store Locations and Hours (As of 10/1/16)

***Store Hours** are subject to change because of holidays, summer, all staff meetings and off-site events. You can go to www.girlscoutsla.org to get the most updated store hour information located on our **SHOP** page. Just click on the icon labeled “**LOCATIONS/HOURS**”.

***Please note that Service Center hours are different from the Store hours.**

Arcadia Service Center GSGLA Store (Off of the 210 Fwy)		
101 E. Wheeler Ave. Arcadia, CA 91006 Phone: (626) 677-2217 Fax: (626) 677-2417 Contact : Laura Nelson Email: lnelson@girlscoutsla.org	Summer Hours JULY: Tues.–Fri.: 10 a.m.–5 p.m.; Closed first Saturday. AUG: Tues.–Fri.: 10 a.m.–5 p.m.; Closed first Saturday.	Regular Hours M, W, TH, F: 10 a.m.–5 p.m. *Tuesday , 10 a.m.–6:30 p.m. Open the first Saturday of each month, 9 a.m.–1 p.m. except holiday weekends. Closed second & fourth Mondays of the month.
Long Beach Service Center GSGLA Store (Off of the 605 Fwy)		
4040 N. Bellflower Blvd. Long Beach, CA 90808 Phone: (626) 677-2287 Fax: (626) 677-2487 Contact: Terri McGuire Email: tmcguire@girlscoutsla.org	Summer Hours JULY: Tues.–Fri.: 10 a.m.–5 p.m.; Closed first Saturday. AUG: Tues.–Fri.: 10 a.m.–5 p.m.; Closed first Saturday.	Regular Hours M, T, W & F: 10 a.m.–5 p.m. *Thurs , 10 a.m.–6:30 p.m. Open the first Saturday of each month, 9 a.m.–1 p.m. except holiday weekends. Closed second & fourth Mondays of the month.
Marina Service Center GSGLA Store (Off of the 90 Fwy)		
4551 Glencoe Ave., Ste 140 Marina del Rey, CA 90292 Phone: (626) 677-2255 Fax: (626) 677-2455 Contact: Veronica Jones Email: vjones@girlscoutsla.org	Summer Hours JULY: Tues.–Fri.: 10 a.m.–5 p.m.; Closed first Saturday. AUG: Tues.–Fri.: 10 a.m.–5 p.m.; Closed first Saturday.	Regular Hours M, W, TH, F: 10 a.m.–5 p.m. *Tuesday , 10 a.m.–6:30 p.m. Open the first Saturday of each month, 9 a.m.–1 p.m. except holiday weekends. Closed second & fourth Mondays of the month.
Montclair Service Center GSGLA Store* (Off of the 10 Fwy)		
9525 Monte Vista Ave. Montclair, CA 91763 Phone: (626) 677-2291 Fax: (626) 677-2491 Contact: Sandi Schmidt Email: sschmidt@girlscoutsla.org *Store will be relocating to: 313 East Foothill Blvd., Upland, CA 91786	Summer Hours JULY: Tues.–Fri.: 10 a.m.–5 p.m.; Closed first Saturday. AUG: Tues.–Fri.: 10 a.m.–5 p.m.; Closed first Saturday.	Regular Hours M, T, TH, F: 10 a.m.–5 p.m. *Wed , 10 a.m.–6:30 p.m. Open the first Saturday of each month, 9 a.m.–1 p.m. except holiday weekends. Closed second & fourth Mondays of the month.

Palmdale Service Center GSGLA Store (Off of the 14 Fwy)		
41307 12th Street West, Suite 105 Palmdale, CA 93551 Phone: (626) 677-2373 Fax: (626) 677-2573 Contact: Sharon McNally - Mobley Email: smcnally-mobley@girlscoutsla.org	Summer Hours JULY: Wed & Fri.: 10 a.m.–5 p.m.; Closed first Saturday. AUG.: Wed & Fri.: 10 a.m.–5 p.m.; Closed first Saturday. *Wed. & Fri. closed 1:30-2:00 p.m. for lunch	Regular Hours *Wed.: 10 a.m.-5:00 p.m. and Fri.: 10 a.m.-5:00 p.m. *Wed. & Fri. closed 1:30-2:00 p.m. for lunch First Saturday of each month, 9 a.m.–1 p.m. except holiday weekends.
Santa Clarita Service Center GSGLA Store (Off of the 14 Fwy)		
21515 Soledad Canyon Road, #117 Santa Clarita, CA 91350 Phone: (626) 677-2373 Fax: (626) 677-2573 Contact: Sharon McNally - Mobley Email: smcnally-mobley@girlscoutsla.org	Summer Hours JULY: Tues. & Thurs.: 10 a.m.–5 p.m.; Closed second Saturday of each month. AUG.: Tues. & Thurs.: 10 a.m.–5 p.m.; Closed second Saturday of each month. *Tues. & Thurs. closed 1:30-2:00 p.m. for lunch	Regular Hours *Tues.: 10 a.m.- 5:00 p.m. and Thurs.:10 a.m.- 5:00 p.m. *Tues. & Thurs. closed 1:30-2:00 p.m. for lunch Open the second Saturday of each month, 9 a.m. – 1 p.m. except holiday weekends.
Woodland Hills Service Center GSGLA Store (Off of the 101 Fwy)		
20931 Burbank Blvd., Suite A Woodland Hills, CA 91367 Phone: (626) 677-2305 Fax: (626) 677-2505 Contact: Allison Stevens Email: astevens@girlscoutsla.org	Summer Hours JULY: Tues.–Fri.: 10 a.m.–5 p.m.; Closed first Saturday. AUG.: Tues.–Fri.: 10 a.m.–5 p.m.; Closed first Saturday.	Regular Hours M, T, W, F.: 10 a.m.–5 p.m. * Thurs. , 10 a.m.–6:30 p.m. Open 1st Saturday of each month, 9 a.m.–1 p.m. except holiday weekends. Closed second & fourth Mondays of the month.

Guidelines for Using the Girl Scout Logo

Unauthorized usage of the Girl Scout logo on merchandise is not permitted.

Unauthorized usage of the Girl Scout name and trademarks may result in diminished value of the Girl Scout brand. To ensure optimum brand identity, we need to be clear and consistent about the messages our products and designs convey to Girl Scouts, non-Girl Scouts, and potential Girl Scouts. Therefore, everyone in Girl Scouting has a role in protecting the Girl Scout name and trademarks against unauthorized, inconsistent, and unlicensed use. GSGLA approval is needed for **any** usage of the Girl Scout logo or branding marks or symbols, including on merchandise, mass printed materials, and websites. Contact communications@girlscoutsla.org for questions.

Licensing and Vendors

To protect the Girl Scout brand, volunteers should consult with GSGLA store manager for any merchandise being customized for their event (e.g. day camps, service unit events, etc.) that will use the Girl Scout name, logo, or trademark. Merchandise for resale or offered as part of a fee-based events, including camp, must be purchased from official Girl Scouts of the USA licensed vendors. All merchandise utilizing the Girl Scout logo or brand marks and symbols must be approved by GSGLA. Contact communications@girlscoutsla.org for questions.



Supporting our Mission

Family Partnership

The Family Partnership fundraising campaign is essential in carrying out the mission of Girl Scouts of Greater Los Angeles (GSGLA). Unlike the annual membership fee which supports our national organization Girl Scouts of the USA (GSUSA), 100% of Family Partnership funds stay within our council to support girls and volunteers. Girl Scouts helps girls do extraordinary things. Your support of Family Partnership is essential to providing a life-changing program for girls. Girl Scouts not only changes her world and your world—Girl Scouts also changes the whole world.

Parents, volunteers, and friends are asked to make a tax-deductible Family Partnership contribution each year. As a token of our gratitude, for a gift of \$25 or more, you will receive a Family Partnership patch.



Family Partnership helps:

- Off-set costs of programs, such as camp, for girls.
- Create more unique program and events for girls in multiple geographic locations.
- Support recruitment and trainings for volunteers.
- Provide 10,000 girls from low-income communities with the Girl Scout Leadership Experience.

Service Unit Manager Responsibilities

- Identify your service unit Family Partnership Champion who can take the lead in promoting Family Partnership to the troop leaders through the various ways below.
- Understand how Family Partnership makes a difference for all Girl Scouts (see above for examples).
- Include Family Partnership messages, information, and activities at all meetings and events as appropriate.
- Champion the use of new membership and campaign tools to facilitate troop and family participation.
- Celebrate your success!

Troop Leader Responsibilities

- Understand how Family Partnership makes a difference for all Girl Scouts (see above for examples).
- Understand the goals and importance of Family Partnership.
- Emphasize with parents that their Family Partnership gift stays with and supports GSGLA.
- Familiarize yourself with the tools available for fund raising.
- Pursue 100% participation from parents.
- Ask all families to participate in Family Partnership through individual giving, employer match programs, and/or fundraising events.
- Celebrate your success!

For more information, contact Donna D. Baharouzi at 626-667-2314 and dbaharouzi@girlscoutsla.org.

Other Ways to Give

When you make a gift to Girl Scouts, you are supporting the leaders of tomorrow!

Corporate Sponsorships

Align your company with an organization dedicated solely to girls. Our programs have helped develop more than 50 million women leaders who have shaped the course of our nation. For more information, please contact Christine Dean at 626-677-2264 or cdean@girlscoutsla.org.

Sponsorship Opportunities:

- **Sponsor a program for a year** - Your company will be listed as the sponsor for one of our program areas: Leadership, Business & Financial Literacy, Outdoor Adventure, STEM (science, technology, engineering, art, math), or Healthy Living.
- **Co-branded patch program** - Your company logo will be placed on a custom-made patch and will be tied to an activity hosted by your company or GSGLA.
- **Event Sponsorship** - ToGetHerThere Luncheon, Family Fit Fair, Gold Award Ceremony, Annual Meeting and Volunteer Recognition, and more.
- **Entertainment** - Movie programs, screenings, radio contests, social media contests, and more.

Juliette Gordon Low Planned Giving Society

Through a planned gift, you can support our mission today, with cash or stock for example, or design a plan as part of your estate that benefits us after your lifetime. You don't have to be a certain age or wealthy, just need a plan and a commitment to Girl Scouts. For more information, please contact Christine Dean at 626-677-2264 or cdean@girlscoutsla.org.

Here are a few Planned Giving vehicles for your consideration:

- **Bequest by Will** - You may make a bequest at any age by adding a codicil to an existing will or by drafting a new one. This allows you to leave a legacy while maintaining the assets you need for your current lifestyle. In addition, you may generate a tax savings.
- **Retirement Plan Assets** - Name Girl Scouts of Greater Los Angeles as the full or partial beneficiary of your retirement plan. The benefit amount you specify will be distributed to GSGLA, tax free.
- **Life Insurance** - Life insurance provides a simple way to give a significant gift to GSGLA with possible income tax benefits that you may enjoy during your lifetime.
- **Endowment** - By definition, an endowment is a gift deposited into a fund where the original amount – called the principal – remains forever. Income earned from the fund's investments provides the means to support GSGLA in perpetuity.

Workplace and Matching Gifts

What are Workplace Gifts?

Many companies and organizations offer their employees the opportunity to donate to charities through payroll deduction. You may be able to have deductions from your paycheck donated directly to GSGLA. Does your employer have United Way giving? If so, you could designate your gifts to "Girl Scouts of Greater Los Angeles." Be sure to include the full name to ensure that your gift comes to the local Girl Scout council.

For more information, please contact Erika Homan at 626-667-2377 or ehoman@girlscoutsla.org.

What are Matching Gifts?

There are two main type of matching gifts.

- **Monetary Match** – Your donation can do even more! This is when your employer matches a percentage of your donation to GSGLA with a donation to GSGLA.
- **Volunteer Match** – Turn your volunteering into a donation! This is when your employer "matches" your volunteering hours at GSGLA with a monetary donation to GSGLA.

For more information, please contact Erika Homan at 626-667-2377 or ehoman@girlscoutsla.org.

A tribute gift is a meaningful way to honor a special person or family's special occasion or to memorialize the passing of a loved one. Honor that special someone with a gift to Girl Scouts of Greater Los Angeles and help support programs that build girls of courage, confidence, and character, who make the world a better place.

There are also several other ways to support the mission of Girl Scouts. For more information, please contact Erika Homan at 626-667-2377 or ehoman@girlscoutsla.org.

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Adult Learning Opportunities

Girl Scouts strives to provide you with the necessary information to successfully manage your group of girls and to let you know how and where you can get additional information on certain topics when you want to learn more. Volunteer learning is offered in a variety of ways to best meet your unique learning styles: written resources, face-to face learning, live/recorded webinars, and interactive online training.

The Go Teams for Adult Educators, Curriculum, Outdoor Program, Travel, Special Events & Money Earning, and Health & Safety are proud to announce new and revised course(s) for all volunteers. These volunteer teams have created the curriculum for online, classroom, and webinar courses for you. To learn more about Go Teams, visit:

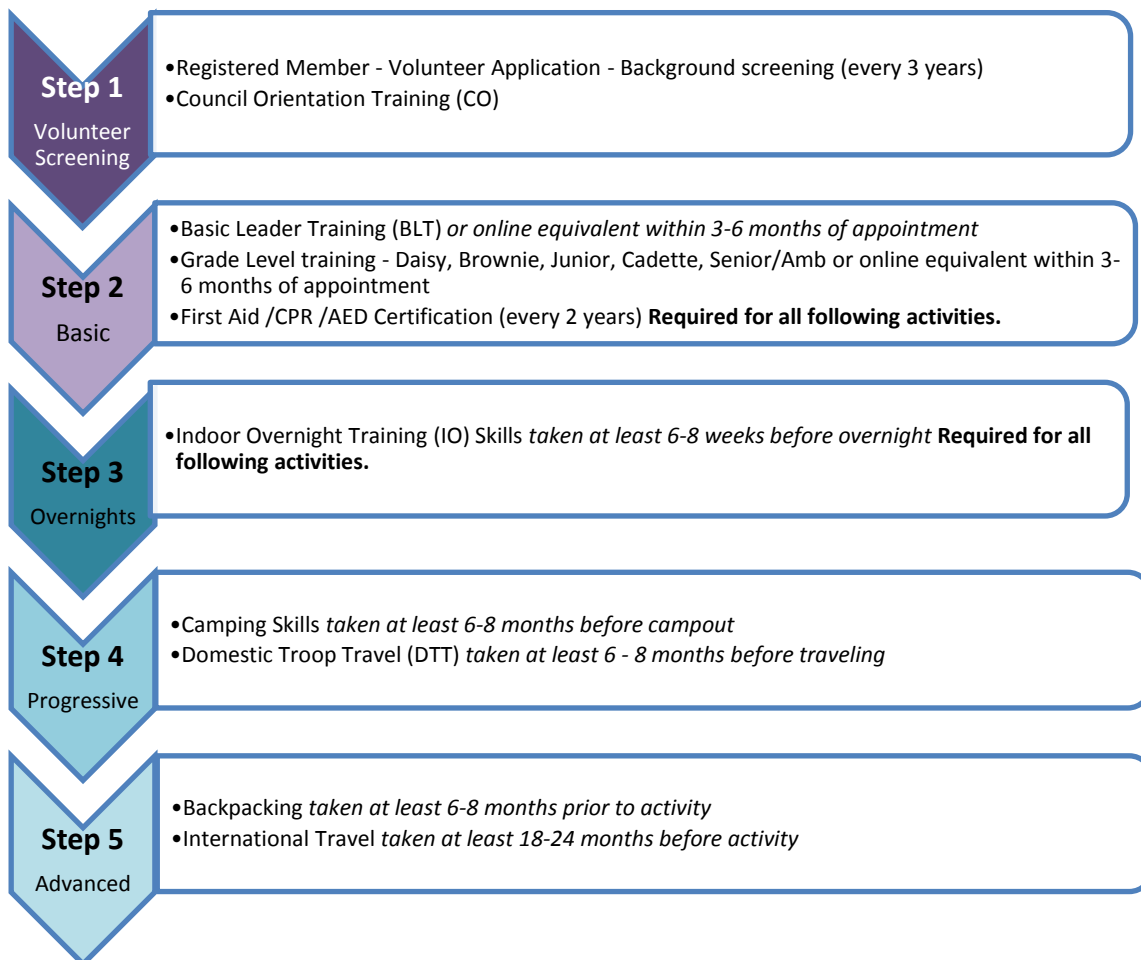
http://www.girlscoutsla.org/pages/for_volunteers/GoTeams.html

Adult Education is offered to Girl Scouts to support and enable adults to respond effectively to the needs of today's girls.

GSGLA's Volunteer Training

GSGLA requires specific training of volunteers to ensure they understand the Girl Scout organization and the duties of the position for which they are volunteering. The Basic Leader and Grade Level courses or their equivalent online modules are to be completed within 3-6 months of your appointment as a leader or co-leader and others are to be completed when you are ready to take on more challenges (Indoor Overnight, SEME, etc.). Our adult education classes are quality courses conducted by skilled and enthusiastic volunteer adult educators who are eager to assist you. Take advantage of as many courses as you can. The training you take as an adult volunteer will assist you in providing the best growth experience for girls. All of our learning opportunities ensure that you have the support you need in Girl Scouting. GSGLA provides you with the resources and guidance necessary to fulfill your role as a Girl Scout volunteer – learning will not only help you work more effectively with Girl Scouts but will also introduce new skills and behaviors into your work life, relationships, and personal development. In the end, your service will be recognized and evident to all the girls you help become confident, courageous, and character-driven young women.

Leader Training Progression Steps – Use this chart to help you with your training progression.



Online Training

Girl Scouts of Greater Los Angeles has an online training site to help you with your learning needs 24/7. All volunteers are invited to create an account and log into our online training site at www.gsglaonlinetraining.org. Access this site directly using the link or through our GSGLA website at www.girlscoutsla.org. Access Girl Scout information on many topics, when you need it, whether you are at home or on the go. Our online learning is available through your smartphone, tablet, or computer. Learning modules are developed to be topic specific, short, and at your fingertips. Earn virtual badges for modules and courses. Some courses require several modules to be completed in order to earn the next level of virtual badges. Earn them all!

- The *Be A Troop Leader* column offers modules that cover Basic Leader* and Grade Level* Girl Scout information. These are marked with green “required” labels and topics include: New Troop Leaders, About Girl Scouts, Troop Management, Troop Finances, and Girl Scout Safety.
- The *Be A Troop Volunteer* column offers modules and recorded webinars that cover troop positions parents and other volunteers can help fill such as Troop Treasurer, Troop Driver, Troop first-aider, Troop Camper Advisor, Troop Travel Advisor, Event Director, and Troop Product Sales Chair.
- The *Be A Service Unit Volunteer* column offers modules and recorded webinars for Service Unit Team members for basic position training, such as Manager, Recruiter, Treasurer, Troop Consultant, Placement Coordinator, Communications/Public Relations, and Cookie Chair and Mentor.

**to be completed within 3-6 months of appointment as leader or co-leaders(s)*

Live Webinars

GSGLA offers live webinars for many of our face-to-face classes. Learn from the convenience of your home and avoid traffic. To get the most from our live webinars read the information below:

Webinar Tips:

1. You will need microphone/speakers, or a telephone to call in to the Webinar along with your computer. A headset is recommended if you have one. ***Please note: the telephone number is NOT a toll-free number.**
2. There is a free app for tablets and phones that will cost nothing if used with Wi-Fi, otherwise data charges may be billed. Visit these sites for more information:
 - a. [Apple Devices](#)
 - b. [Android Devices](#)
3. If more than one person will be viewing the Webinar on the same computer, make sure all participants can see the screen and hear the audio. Please make sure to notify your moderator, through the question box, the names and email addresses of those additional viewers, so they receive training credit.
4. If you are unable to log in to the Webinar on time, you will miss vital information, so don't be late!
5. Set yourself up in a spot where you won't be distracted. This will allow you to get the most out of the course, while still being in the comfort of your own home.

Face-to-Face Classes

Face-to-Face classes are great for those who enjoy the social interaction of a regular class. If you like to ask questions to an actual person, and hear firsthand new ideas for exciting activities or places to go; this option is for you. We continue to offer face-to-face classes at locations throughout GSGLA. You can register for these classes through the Adult Education Calendar or eBiz.

Children may not attend the training. Childcare facilities are not available at course locations, and children may not sit with an adult or in another part of the facility while the adult is attending class. Please do not bring children. Training is open to all adult volunteers. Girls may attend trainings if the training has been designed for them.

What to bring to a Class:

- Training Card
- Volunteer Essentials (if available), this can be downloaded here http://www.girlscoutsla.org/pages/for_volunteers/resources.html, purchased from our shop, or print your own.
- Journey adult and girl book for grade level and basic leader classes
- Any resources/directions listed in confirmation email
- Snacks, drinks, pen, and paper for note taking

***Note** - With the addition of our online training site, many classes will undergo changes in their names and content. For the latest information on these class changes, check the adult education calendar.

http://www.girlscoutsla.org/pages/for_volunteers/adult_education.html

Course Listings

Basic Leader Training – Online, Live Webinar, Classroom - for new and/or returning leaders and co-leaders of girls of any grade level. Learn how to run a troop meeting along with badges, Journeys, finances, and how to put it all together. Discuss, ask questions, and get ideas from other leaders to make your troop experience the best it can be. Equivalent Online modules are marked with a green 'required' label

Daisy Grade Level – Online, Live Webinar, Classroom - for leaders and co-leaders of girls in Kindergarten and 1st grade. You will learn everything about Girl Scout Daisies! How they act, what they wear (uniforms), the proper progression for finances, product sales, events, outings, as well as games, songs, arts, and crafts. Learn more about the Daisy Journeys and Petals; how to use them creatively and effectively. Equivalent Online modules are marked with a green 'required' label

Brownie Grade Level – Online, Live Webinar, Classroom - for leaders and co-leaders of girls in 2nd and 3rd grade. What do Girl Scout Brownies do? More than Daisies! Learn all about Brownies in this class. Get tips on age-appropriate arts and crafts, outings, games, songs, ceremonies, as well as behavior, and troop management. There will be basic Journey and badge tips, how to use them creatively and effectively. Equivalent Online modules are marked with a green 'required' label

Junior Grade Level – Online, Live Webinar, Classroom - for leaders and co-leaders of girls in 4th and 5th grades. Junior Girl Scouts can do more! More of what? This class will give you lots of ideas for more of what these girls can do. Learn about Junior Journeys, badges, and the leadership awards, such as the Bronze Award; the highest award Juniors can earn. Girls like to get out and do things; learn more about progression of outings, travel, and the outdoors. Equivalent Online modules are marked with a green 'required' label

Cadette Grade Level – Online, Live Webinar, Classroom - for leaders and co-leaders of girls in 6th, 7th, and 8th grades. Helpful hints and tips for running a Cadette Girl Scout troop. What changes are these girls going through? Plenty! More importantly, how do you need to change to keep them engaged? How to keep them involved using fun and meaningful activities while keeping it Girl Led. Learn about the LIA Award, Leadership Pin, and the Silver Award basics. Get more Journey and badge ideas to keep it creative and meaningful. Equivalent Online modules are marked with a green 'required' label

Senior / Ambassador Grade Level – Online, Live Webinar, Classroom - for leaders and co-leaders of girls in 9th and 10th grades (Seniors) and 11th and 12th grades (Ambassadors). Your girls are in high school - now what? Get tips on how Senior Girl Scouts and/or Ambassador Girls run their troops. These girls have special needs for flexibility as their lives get busier. Learn how to adapt to their changing needs as they mature into young adults. The girls still work on Journeys and badges at these levels, learn how to keep them Girl Led. Get basic information on the Gold Award. Equivalent Online modules are marked with a green 'required' label

Multi-level Leaders – Online only. Module for basic information on how to run a multi-level troop. This module covers different ages – different stages, Materials, finances, business, girl/adult ratios, and other topics.

First Aid and CPR/AED – Classroom only - This class is offered by certified American Red Cross volunteer instructors using American Red Cross curriculum. This covers workplace and community (Scouts) certification for adult, child, and infant CPR/AED and First Aid. This class satisfies the *Volunteer Essentials* guidelines for minimum level of first aid required for access to Emergency Medical Services (EMS) that is less than 30 minutes response time. CPR/AED includes Adult & Child CPR/AED and is valid for 2 years. First Aid is valid for 2 years. Fee for both CPR/AED & First Aid on the same day is \$55.00. CPR/AED/FA classes are open to older girls; Cadettes and above. Online modules are marked with a green 'required' label

First Aid and CPR Blended – NEW! Blended Simulation CPR/AED & First Aid Training

GSGLA is now offering Red Cross's Blended Learning for CPR/AED & First Aid certification. What is “blended simulation training”? The steps for completion are done in 3 parts:

1. Register for a hands-on skills testing date and time through eBiz.
2. Complete the interactive online experience through the RedCross.org site, where you will respond to a series of real-world emergency response scenarios across a variety of settings. This portion can take up to 6 hours to complete.
3. Attend and complete a face-to-face skills testing done in the classroom on the date you registered for.

This class is offered by certified American Red Cross volunteer instructors using American Red Cross curriculum. Official Red Cross certification is given once both portions are completed. This covers workplace and community (Scouts) certification for adult, child, and infant CPR/AED and First Aid. This class satisfies the *Volunteer Essentials* guidelines for minimum level of first aid required for access to Emergency Medical Services (EMS) that is less than 30 minutes response time.

For more detailed steps to complete this training, please click on the “Register Online” button to read more on eBiz. Similar information will be included in your confirmation email upon registration in eBiz.

Older Girl First Aid and CPR/AED – Classroom only – Have you ever been in an emergency situation? Learn how to respond in an emergency situation and how to provide assistance to those in need. Cadette, Senior, and Ambassador Girl Scouts will learn basic First Aid and CPR, how to handle emergencies – all while staying calm. This is an American Red Cross certification, bring your lunch, water, paper, and pen. Girls that are attending without an adult need to bring a completed Health History form with them. Register through eBiz or use the Program Calendar <http://www.girlscoutsla.org/pages/events/calendar.html>

Babysitter’s Training for Older Girls – Classroom only – Do you know how to calm a crying baby? Or how to handle a conflict between two children? How about what to do if a child has a tummy ache? Learn how to help kids have fun, keeping them safe while following household rules with Babysitting Basics and Babysitter’s Training from American Red Cross. For Girl Scouts ages 11-16. Bring your lunch, water, paper, and pen. Register through eBiz or use the Program Calendar <http://www.girlscoutsla.org/pages/events/calendar.html>

Special Events & Money Earning – Live Webinar, Recorded Webinar, Classroom, (online soon) - Do you want to learn how to run events like a professional? Then take this class to learn how to run an event for your troop, service unit, or area. Whether your intention is to earn money, or you just like to do events, this class will teach you event planning, budgeting, and what forms are needed. New e-forms have been created for easy use and submission. Open to Seniors and Ambassadors too. Take this class 6-8 weeks before you plan your first special events and/or money earning activity. This allows for planning progression with your troop and proper paperwork approval. Online modules are marked with a green ‘required’ label

Indoor Overnight – Live Webinar/online combination, Classroom - Learn the basics of what you need to know for overnight adventures indoors. This class is the first step in progression for outdoor camping and/or travel. Learn more about the necessary forms, planning steps, and how to budget for any kind of trip. Adventure awaits! Learn to do it safely and within budget. **This is the first class required in the overnight progression** for an adult to take a group on an indoor overnight experience where girls sleep in an indoor structure, (e.g. a cabin, community room, home) this includes slumber parties and where food is provided, purchased, or the girls cook in a conventional kitchen. NOT covered in the Indoor Overnight class: use of fires, fireplaces, outdoor cooking, BBQ, fire pits, sleeping in the backyard, tents, and hotel/motel or hostel. Additional training is required for these activities. This course is to be taken a minimum of 6-8 weeks before planning your first indoor overnight activity.

Camping Skills – Classroom only – outdoors - This training will allow you to take your troop camping the Girl Scout Way. It includes outdoor cooking, sanitation, knots, camping skills, fire safety, tents, Leave No Trace, and camping equipment use. This course is all hands-on fun. NOT included is overnighing in a hotel/motel or hostel nor is camping or travel for more than two (2) nights. These are covered in Domestic Troop Travel. The Indoor Overnight class is a pre-requisite for Camping Skills. Take this 8-10 weeks before you plan your first camping trip. This allows for planning progression with your Troop and proper paperwork approval.

Indoor & Camping Skills Overnight – Classroom only – outdoors – This class is a hands-on, blended, combination class for Indoor Overnight and Camping Skills. Take both classes at one time. Participants will spend the night in tents. *Indoor Overnight* - Learn the basics of what you need to know for overnight adventures indoors. This class is the first step for progression for outdoor camping and/or travel. Learn more about the forms you need for any kind of trip. Adventure awaits! Learn to do it safely and within your budget. *Camping Skills* -This training will allow you to take your troop camping the Girl Scout Way. It includes outdoor cooking, sanitation, knots, camping skills, fire safety, tents, Leave No Trace, and camping equipment use.

NOT included is overnighing in a hotel/motel or hostel nor is camping or travel for more than two (2) nights. These are covered in Domestic Troop Travel. Take this class 8-10 weeks before you plan your first camping activity. This allows for planning progression with your troop and proper paperwork approval.

Domestic Troop Travel – Live Webinar - How many ways are there to travel? As many as you can come up with! Learn how to travel safely with a group of girls. Get tips on travel options, transportation, forms, and permissions needed to go anywhere for any length of time. This Live Webinar class covers domestic and extended travel. International travel is a separate class. The Indoor Overnight class is a pre-requisite for Domestic Troop Travel. Take this class 4-6 months before you plan your first travel activity. This allows for planning progression with your troop and proper paperwork approval.

Domestic Troop Travel Refresher – Self Study e-form. Use this e-form if it has been more than 2 years since you have completed Domestic Troop Travel training - <https://www.gsglavolunteerapps.org/domestic-troop-travel-self-study-assessment/>

International Troop Travel – Live Webinar - For troops/groups who intend to travel internationally. Learn what is required in order to take your girls on an international trip: forms, approvals necessary, timelines, tips and tools. Troops need to show travel progression and need GSGLA approval 1-2 years before your trip occurs. *Pre-requisites include Indoor Overnight and Domestic Troop Travel. Take this class two years before you plan to travel internationally.*

Registrations and Cancellations

Online eBiz registration is the fastest way to register for face-to-face courses. eBiz registrations will be confirmed by email if received prior to the deadline date. Reminder emails are sent out prior to the class with relevant information regarding that course. Non-registered participants place an unreasonable burden on other participants, the adult educator, and the training location. Walk-in's will not be admitted. To register: <https://gsusa.ebiz.uapps.net/vp/default.aspx?pid=52>

Please email the Training Registrar to cancel a class, or for questions regarding registration and confirmations RegistrationDepartment@girlscoutsla.org or contact Training@girlscoutsla.org. Some classes have wait lists and your timely cancellation will help another volunteer receive the training they need.

Online Registration for Webinar Classes: Register for Webinar classes through the GoToWebinar link provided on the Adult Education Calendar or in the description of the class on eBiz. Please Note: If you register for a Webinar through eBiz, and DO NOT register with the GoToWebinar link, you are not fully registered. Always make sure you receive your confirmation of registration directly from GoToWebinar, which will include your unique link to log into the Webinar on the day of the training. To cancel your Webinar Registration, use your confirmation email from GoToWebinar or email

Training@girlscoutsla.org.

Please note - Some classes have wait lists and your timely cancellation will help another volunteer receive the training they need. To cancel your Webinar Registration, use your confirmation email from GoToWebinar or email

Training@girlscoutsla.org.

Paper and faxed registration

Use the paper Adult Volunteer Registration form to register by fax or mail. Faxed or mailed registrations must include credit card information for courses with fees. Fax the training registration form with complete necessary information to (909) 624-7928 or mail the completed form to GSGLA Montclair Service Center 9525 Monte Vista Ave. Montclair, CA 91763* Attn: Adult Learning. To email registration form use RegistrationDepartment@girlscoutsla.org.

***Office will be relocating to: 313 East Foothill Blvd., Upland, CA 91786**

Children may not attend trainings. Childcare facilities are not available at course locations, and children may not sit with an adult or in another part of the facility while the adult is attending class. Please do not bring children. Training is open to all adult volunteers. Girls may attend trainings if the training has been designed for them.

Fees and Refunds

Fees are due at the time you register for the class. You must cancel prior to the close of class registration for a refund (minus the 10% registration fee). **If you are unable to attend:** please email: RegistrationDepartment@girlscoutsla.org to cancel. By canceling in advance, you allow others to register for the course.

We Appreciate our Volunteers

Whatever your volunteer position, your hard work means the world to girls, to GSGLA staff, and to Girl Scouts of the USA. We're calling on all members of society to help girls reach their full potential, and you've answered that call. So thank you from the bottom of our hearts.

Just as you'll receive support throughout your volunteering experience, when you reach the end of the term you signed up for, you'll talk with your support team about the positive parts of your experience, as well as the challenges you faced, and discuss whether you want to return to this position or try something new. If you're ready for more opportunities to work with girls, be sure to let your GSGLA support team know. Are you ready to organize a series or event? Take a trip? Work with girls at camp? Work with a troop of girls as a year-long volunteer? Share your skills at a GSGLA office, working behind the scenes? The possibilities are endless and can be tailored to fit your skills and interests.

Great adult volunteer leadership makes Girl Scouting possible. GSGLA believes that every volunteer should be recognized for his or her contributions to building girls of courage, confidence, and character, who make the world a better place. GSGLA's volunteer recognition program is designed to offer formal and informal recognition. Formal recognition is for significant service and for completing relevant requirements which can be found on the GSGLA website in the GSGLA Council Level Awards Handbook www.girlscoutsla.org/pages/for_volunteers/volunteer_recognition.html

GSGLA's Adult Recognitions Go Team reviews nominations and makes recommendations for the Council level awards each year. GSGLA also provides the Membership Numeral Guards for members with 30 years or more as registered members as well as the Years of Service Award for those adults actively volunteering for 25 or more years. Use the nomination eform to request the Membership Numeral Guard or Years of Service Award.

Nominations to recognize a volunteer during the annual Volunteer Recognition Ceremony can be made using the nominations eform and are due December 2, 2016. Supporting Endorsements are due December 9, 2016. The 2017 Annual Meeting and Volunteer Recognition Ceremony will be held April 22, 2017. For more information, please visit <http://www.girlscoutsla.org/pages/events/AMVR.html>.

No matter how you volunteer with Girl Scouts, your investment of time and energy will pay back tenfold. With your help, girls will be able to identify issues they care about and work with one another to resolve them. Have no doubt: you, and nearly one million other volunteers like you, are helping girls make a lasting impact on the world.

Volunteer Appreciation Weeks

Volunteer Appreciation Week—a special week in April—is set aside especially for you. Girl Scouts pay tribute to the volunteers who help girls make the world a better place. The week centers on the long-standing National Girl Scout Leaders' Day (April 22). In addition, Girl Scouts also celebrates Volunteers Make a Difference Week, in conjunction with Make a Difference Day, which takes place during the weekend in autumn that we set our clocks back.